









**(TO BE COMPLETED BY PUBLICLY OWNED UTILITIES)  
REPORT to the CALIFORNIA ENERGY COMMISSION  
CA RPS e-Tag SUMMARY REPORT**

**GENERAL INSTRUCTIONS**

Please enter the following information:

<b>Name of Local Publicly Owned Electric Utility</b>	
<b>Name of Individual Completing Form</b>	
<b>Calendar Year Covered by this Report</b>	

This form shall be used by a local publicly owned electric utility (POU) to report e-Tag information as specified in the *Renewables Portfolio Standard Eligibility Guidebook*.

This form is to be used only when e-Tag data is not available in WREGIS for the POU to report and match e-Tags using WREGIS. In some cases, a POU may need to coordinate with third party importers to provide the required data. Confirm that the identified e-Tag data is not available to the POU in WREGIS and then complete Schedule 3 of the form. The Energy Commission intends to ask for supplemental documentation to this report including, but not limited to, individual e-Tags to verify the e-Tag information and RPS procurement claims of electricity products listed in this report. If requested by the Energy Commission, an authorized officer or agent of the POU must submit additional information.

E-mail the electronic file of the completed report to the e-mail address shown below. Then print out the completed report, sign the attestation, and mail the report and any attachments to the address shown below:

**California Energy Commission**  
**e-mail: [RPSTrack@energy.ca.gov](mailto:RPSTrack@energy.ca.gov)**  
Renewable Energy Office  
Attn: RPS Verification  
California Energy Commission  
1516 9th Street, MS-45  
Sacramento, CA 95814-5512

**This report is due on July 1st of each year for retirements made for the previous reporting year.**



Version 201405

**(TO BE COMPLETED BY PUBLICLY OWNED UTILITIES)  
 REPORT to the CALIFORNIA ENERGY COMMISSION  
 CA RPS e-Tag SUMMARY REPORT**

**Schedule 3 - e-Tag Summary**

**INSTRUCTIONS:** List the POU's e-Tag information for the e-Tags not matched to claims in WREGIS that are used to demonstrate the final schedule data.

**FOOTNOTES**

1	E-Tag ID	Enter the e-Tag Identification number (e-Tag Code).
2	Start Date and Time	Enter the start date/time of electricity flow during the period covered on the e-Tag as a "short date" formatted mm/dd/yyyy hh:mm (for example, 01/01/2011 15:00).
3	Stop Date and Time	Enter the stop date/time of electricity flow during the period covered on the e-Tag as a "short date" formatted mm/dd/yyyy hh:mm (for example, 01/01/2011 15:00).
4	Generator Name	Enter the Generator (Source) name as listed on the e-Tag. For PCC 1, the Generator Name represents the generation facility and should be the RPS-certified facility generating the RECs. For the first compliance period, if another source is listed, the POU must provide a written explanation and a method for how staff can determine that the amount specified on the e-Tag can be matched to the specific RPS-certified facility. For the second compliance period and thereafter, the source on the e-Tag must be the RPS-certified facility from which the PCC 1 claims are made. By 2014, all facilities not directly connected to a CBA for which there are PCC 1 claims must be registered as a unique source with the North American Energy Standards Board (NAESB) and must provide the Energy Commission with the facility's webRegistry name.
5	Load	Enter the Load as listed on the e-Tag. This naming convention represents the NAESB (formerly NERC) registered "sink point" (aka Sink, Last Point of Delivery, POD) of the PSE listed on the last segment of the Physical Path. The Load must be within a CBA.
6	Load Control Area	Enter the Load Control Area (LCA) as listed on the e-Tag. Note that the LCA must be a CBA. LCAs that are not also CBAs or are not located in CBAs should not be included.

## CA RPS e-Tag Summary Report

CEC-RPS-eTag (Revised 05/2015)



7	Generator Control Area	Enter the Generator Control Area (GCA) (aka Generator Balancing Area) as listed on the e-Tag. Note that for PCC 1 claims, this must be the GCA or, for the first compliance period only, the Balancing Authority where the RPS-certified electrical generation facility is located.
8	Total MWh on Tag	Enter the final total MWh as listed on the e-Tag.
9	RPS ID	Enter the California Energy Commission RPS certification number for the RPS-certified facility for which the e-Tag is matched. While there may be multiple RPS certification numbers listed in the miscellaneous field, the POU must indicate the specific facility for which the particular e-Tag is being used. If splitting the e-Tag between more than one facility, use one record for each facility (using the same eTag ID). Details regarding the use of more than one RPS-certified facility per one e-Tag may be provided in the Optional Comments field.
10	WREGIS GU ID	Enter the WREGIS generating unit ID, if available, to which the e-Tag is being matched. If the e-Tag is being matched to more than one WREGIS generating unit or more than one RPS-certified facility, use one record for each unit or facility.
11	Matched Claim Vintage	Enter the vintage, month and year, of the claim to which the e-Tag is being matched, in the format mm/yyyy.
12	WREGIS Certificate Serial Numbers	Enter the full Certificate Serial Number of the WREGIS Certificate with which the e-Tag is matched and retired, as it appears in WREGIS with the retired claim. If there are no WREGIS Certificates and the claims are being reported using the CEC-RPS-Track form, the Certificate Serial Number does not apply and may be left blank. If the e-Tag is being matched to more than one batch of WREGIS Certificates, use one record for each Certificate batch. If the e-Tag is being matched to more than one Certificate batch from the same generating unit with the same serial number, DO NOT edit the range of the batch to include the other batches. List the batches separately as they appear when retired in WREGIS.
13	Matched MWh	Enter the MWh amount from the e-Tag that is being matched to the claim.
14	Miscellaneous Field	Enter the Miscellaneous token field RPS ID numbers, which may be a concatenation of up to 10 Miscellaneous token values all associated with the same line of the physical path. The RPS ID number of the facility for which the PCC 1 RECs are being claimed must be listed in the miscellaneous field of the e-Tag.
15	Optional Comments	Comments are optional, but may be helpful, particularly in cases in which there is aggregation of fractional MWh from the hourly scheduling data used to match WREGIS Certificates.



**(TO BE COMPLETED BY PUBLICLY OWNED UTILITIES)  
REPORT to the CALIFORNIA ENERGY COMMISSION  
CA RPS e-Tag SUMMARY REPORT**

I am an authorized officer or agent of the local publicly owned electric utility (POU) noted below, and hereby submit this report and attest to the following on behalf of said POU:

- 1) I am an authorized officer or agent of the POU for which this report was prepared, and have authority to submit this report on behalf of the POU;
- 2) The information and data provided in this report, including information provided in Schedule 2 and/or Schedule 3 of this report and in any other supporting documents submitted with this report, are submitted to the California Energy Commission in accordance with the Renewables Portfolio Standard Eligibility Guidebook, Seventh Edition, for use in verifying the POU's procurement claims of electricity products represented by the e-Tag identification numbers provided in this report for purposes of the Renewables Portfolio Standard (RPS);
- 3) To the best of my knowledge, none of the electricity generation scheduled into a California Balancing Authority to support the procurement claims represented by the e-Tag identification numbers provided in Schedule 2 and/or Schedule 3 of this report has been or will be used to support other procurement claims to satisfy RPS procurement requirements;
- 4) I have read the Renewables Portfolio Standard Eligibility Guidebook, Seventh Edition, and understand the provisions, eligibility criteria, and requirements of the guidebook, including my responsibilities under the guidebook to provide additional information for RPS verification purposes if requested by the Energy Commission; and
- 5) I declare under penalty of perjury that the information and data provided in this report, including the information provided in Schedule 2 and/or Schedule 3 of the report and in any other supporting documents submitted with the report and listed below, are true and correct to the best of my knowledge.

**Signed:** \_\_\_\_\_ **Dated:** \_\_\_\_\_

Authorized Officer or Agent of POU Signing Attestation	
Name:	
Title:	
Phone:	
E-mail:	
Fax:	
POU	
Entity Name:	
Street Address:	
City, State, Zip Code:	



List of Supporting Documentation Attached to This Report

1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	
21.	
22.	
23.	
24.	
25.	
26.	
27.	
28.	
29.	
30.	
31.	
32.	
33.	
34.	
35.	
36.	
37.	
38.	
39.	
40.	