

Appendix D – Summary of Reporting Requirements and Deadlines

Applicable Groups	Requirement	Time Constraints	Benefit	Reference	Form	Responsible party
All Facilities	Precertification	Prior to COD	Eligibility Date	IV	CEC-RPS-1	Facility owner or agent
All Facilities	Amended Precertification	Within 90 days of the change	Retain original eligibility date	IV B 7	CEC-RPS-1	Facility owner or agent
All Facilities	Certification	After the COD for the facility	Become RPS certified	IV	CEC-RPS-1	Facility owner or agent
All Facilities	Amended Certification	Within 90 days of the change	Retain certification original eligibility date	IV B 7	CEC-RPS-1	Facility owner or agent
Utility Certified Facilities	Certification	Within 90 days of Contract Expiration, or by the adoption date of this guidebook	Retain certification	IV A 4	CEC-RPS-1	Facility owner or agent
Utility Certified Facilities	Supplemental Certification information	To be specified	Retain Utility Certification	IV A 4	N/A	Contracting Utility
Aggregated Units	Precertification and Certification	After the creation of the aggregated unit, or 90 days after the change	Certify or precertify the facilities within the unit	IV A 2	CEC-RPS-3	Aggregator
Existing Hydroelectric Generation Unit Operated as Part of a Water Supply or Conveyance System	Certification	Apply no later than 90 days after the adoption of the guidebook	Extend eligibility back to January 1, 2011	IV B 3	CEC-RPS-1	Facility owner or agent

Applicable Groups	Requirement	Time Constraints	Benefit	Reference	Form	Responsible party
Facilities Serving POU	Certification	Must have applied by October 1, 2012 or by December 31, 2013 if under contract with or approved by a POU for its RPS before June 1, 2010	Extend eligibility back to January 1, 2011	IV B 3	CEC-RPS-1	Facility owner or agent
Biomethane Facilities	Certification, Amended Certification and Precertification	Apply within 90 days of the adoption of the guidebook	Avoid a reset of the eligibility date if the biomethane suspension prevented compliance with the 90 day requirements for certification or amended certification	IV B 3	CEC-RPS-1 and CEC-RPS-Biomethane	Facility owner or agent
Suspended Facilities	Resolution of an eligibility question	Within 1 year of the suspension date	Retain RPS certification or precertification	IV B 6	Varies	Facility owner or agent
Multifuel Facilities	Fuel Use Reporting	On, or before, March 31 each year	Retain certification	III B 4	CEC-RPS-Multi	Facility owner or agent
Biomethane Facilities	Biomethane Reporting	On, or before, March 31 each year	Retain certification	II C	CEC-RPS-Biomethane	Facility owner or agent
POUs	Historic Carryover Report	July 1, 2013, or 30 days after the effective date of the POU regulations, whichever is later	To apply historic carryover to a POU's RPS procurement target.	V A 5 b	CEC-RPS-Track, WREGIS Report; WREGIS Attestation; POU Compliance Spreadsheet; and supporting documentation	POU

Applicable Groups	Requirement	Time Constraints	Benefit	Reference	Form	Responsible party
POUs	POU Compliance Report – Static Contract Information	As soon as possible after adoption of the guidebook and POU Regulations; or by September 1, 2013 or 30 days after the effective date of the POU regulations whichever is later.	Required	V.A. 5.b & c	POU Compliance Spreadsheet and supporting documentation	POU
POUs	POU – RPS Compliance Reporting	Reporting for 2011 and 2012, by September 1, 2013 or 30 days after the effective date of the POU regulations whichever is later; Reporting for 2013 forward, July 1 of the following year.	Required	V.A. 5 b & c	POU Compliance Spreadsheet and supporting documentation	POU
POUs	RPS Retired REC reporting and supporting documentation	Reporting for 2011 and 2012, by September 1, 2013 or 30 days after the effective date of the POU regulations whichever is later; Reporting for 2013 forward, July 1 of the following year.	Required	V.A. 5 b & c	WREGIS Report; CEC-RPS Track. CEC-RPS e-Tag Report; CEC-RPS-Hourly; and e-Tags as requested.	POU
Retail Sellers	RPS Retired REC reporting	For RECs retired for 2011 reporting year, July 1, 2013 or 90 days after adoption of the guidebook, whichever is later; For RECs retired for 2012 reporting year, 120 days after adoption of the guidebook; For 2013 forward, July 1 of the following year.	Required	V.A. 5. a	WREGIS Report; WREGIS Attestation; RPS Track	Retail Seller