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CEC-PHW08 INSTRUCTIONS: California Merchant Terminal Position Holder Weekly Report

The CEC Form PHW08 collects data on receipts, transfers, blending, inventories, and leased capacities for gasoline, blending components, fuel ethanol, distillates, renewable distillates, and aviation fuels. Information is required to be reported in aggregate for the merchant terminal, as well as separately for each Position Holder.

Obligated Parties:

Companies required to file this report are owners and operators of California bulk storage facility with a minimum storage capacity of 50,000 barrels that provides leased capacity storage contracts to position holders for gasoline, blending components, fuel ethanol, distillates, renewable distillates, or aviation fuels. This includes terminal operators, merchant terminal operators, and major petroleum products storers as defined in section 1363.2 of title 20 of the California Code of Regulations.

Transportation Fuel Types Required to Be Submitted on this Form:

Transportation fuel products, including gasoline, blending components, fuel ethanol, distillates, renewable distillates, and aviation fuels. See details in the Product Name designations and codes.

Aggregated Totals Tab: information on this tab is intended to capture the aggregated totals for the reporting period.

Position Holder Tabs: information on these tabs is intended to capture the separate Position Holder totals for the reporting period.

Company Name (row 7) – Enter the firm’s corporate name.

Company ID Number (row 8) – Leave blank until the CEC assigns a Company ID Number.

Terminal Name (row 9) – Enter the common name you use to refer to the terminal.

Terminal Address (row 10) – Enter the physical address where the terminal is located.

Week Ending Month/Day/Year (cells J9, K9 & L9) – Enter the two-digit number for the month and day of the report and the four-digit number for the year. For example, March 2, 2002, would be entered as 03/02/2002.

Note: If a receipt, transfer, shipment or delivery is completed after the reporting period ends, please include the balance in the following week’s report.

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Total Product Received from Outside Terminal (column D) – Enter the total receipts (in barrels) of each product during the reporting period.

Total Product Received from Inside Terminal (column E) – Enter the total receipts (in barrels) from another Position Holder in the same storage terminal either from a separate tank or via an in-tank transfer of each product during the reporting period.

Total Product Received (column F) – Enter the total receipts (in barrels) of each product during the reporting period. Column D plus Column E.

Product Conversion Through Blending or Otherwise (column G) – Enter the total volume (in barrels) of each product that has been changed to another product code designation as a consequence of being blended with one or more other products. If the resulting combination is a new product code, enter that combined volume under the new product code as a positive number. For example, 10,000 barrels of alkylate is blended with 50,000 barrels of conventional gasoline to create 60,000 barrels of CARBOB. Cell G27 would show -10,000 barrels of alkylate. Cell G23 would show -50,000 barrels of conventional gasoline. And cell G14 would show +60,000 barrels of CARBOB.

Product Transferred Over Rack (column H) – Enter the total volume (in barrels) of each product that was transferred to a distribution terminal truck loading rack connected to the Merchant Terminal during the reporting period.

Product Transferred Outside the Terminal (column I) – Enter the total volume (in barrels) of each product that was transferred outside the Merchant Terminal during the reporting period, excluding product that was moved over the truck loading rack.

Product Transferred Within the Terminal (column J) – Enter the total volume (in barrels) of each product that was transferred to another Position Holder in the same storage terminal either from a separate tank or via an in-tank transfer during the reporting period.

Ending Inventory (column K) – Enter the inventory (in barrels) on hand of each product as of 11:59 p.m. PST on the final day of each weekly reporting period. Do not include product “in transit” (in pipelines, rail cars, trucks, and marine vessels). Reported quantities should represent actual measured inventories, corrected to 60 degrees Fahrenheit.

Leased Capacity (Column L) – Enter the leased storage capacity (in barrels) under contract by the position holder with the terminal operator by transportation fuel product type category of gasoline, blending components, fuel ethanol, distillates, renewable distillates, and aviation fuels.

Leased, Unleased and Community Storage Capacity Totals section for Aggregated Totals Tab only:

Leased Storage Capacity (Cells C57 thru C62) – Enter the leased storage capacity (in barrels) under contract in aggregate for all position holder with the terminal operator by transportation fuel product type category of crude oil, unfinished oils, residual fuel oil, petroleum coke, transmix, and Other.

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Unleased Storage Capacity (Cells D52 thru D62) – Enter the *unleased* storage capacity (in barrels) available in aggregate with the terminal operator by transportation fuel product type category of gasoline, blending components, fuel ethanol, distillates, renewable distillates, aviation fuels, crude oil, unfinished oils, residual fuel oil, petroleum coke, transmix, and Other.

Community Storage Capacity (Cells E52 thru E62) – Enter the *community* storage capacity (in barrels) available in aggregate (if any) with the terminal operator by transportation fuel product type category of gasoline, blending components, fuel ethanol, distillates, renewable distillates, aviation fuels, crude oil, unfinished oils, residual fuel oil, petroleum coke, transmix, and Other.

Acronyms and Abbreviations

AZBOB – Arizona Blendstock for Oxygenate Blending

CARB – California Air Resources Board

CARBOB – California Reformulated Blendstock for Oxygenate Blending

CEC – California Energy Commission

LVBOB – Las Vegas Blendstock for Oxygenate Blending

PH – Position Holder

Ppm – Parts Per Million

RFG – Reformulated Gasoline

SAF – Sustainable Aviation Fuel

ULS – Ultra-Low Sulfur

Selected Definitions Applicable to this Reporting Requirement

Leased Capacity means the quantity of storage capacity, in barrels, under contract by the position holder with the terminal operator by transportation fuel product type.

Merchant Terminal means a California bulk storage facility with a minimum storage capacity of 50,000 barrels that provides leased capacity storage contracts to position holders for gasoline, blending components, fuel ethanol, distillates, renewable distillates, or aviation fuels.

Position Holder means a company or firm who holds an inventory position of transportation fuel or fuels in a terminal, as reflected on the records of the terminal operator. A person holds an "inventory position of transportation fuel" when he has a contract with the terminal operator for the use of storage facilities and terminaling services for transportation fuel at the terminal. The term includes a terminal operator who owns transportation fuel in the terminal.

Transportation Fuel Product means gasoline, blending components, diesel fuel, aviation fuel, and renewable fuels.