

**DOCKETED**

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# ATTACHMENT 02

## Project Narrative Form

Instructions: See the formatting recommendations in Part III, Section A of the CERI Grant Funding Opportunity Solicitation Manual and respond to each prompt below. Please delete all blue text but leave the prompts in black text.

### 1. Project Merit, Goals, and Objectives

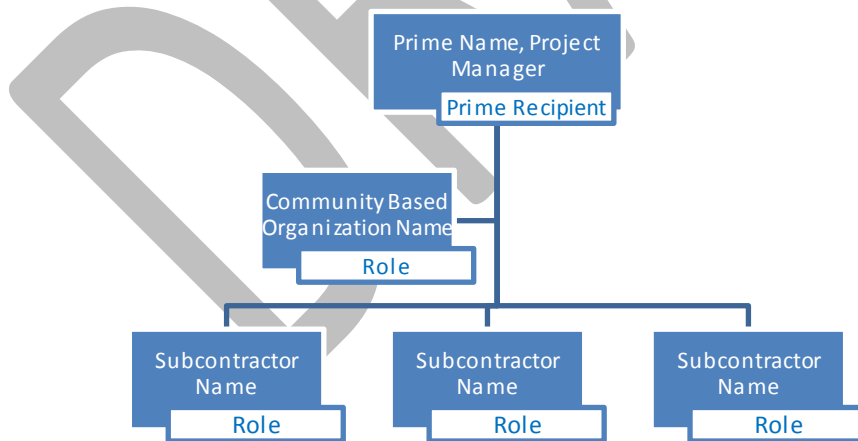
- a. Provide a brief description of the project, including the resilience or reliability problem being addressed, the need for funding, and how the project represents the optimal solution for the problem.
- b. Explain how the proposed project will address the CERI program goals.
- c. Describe the major components of the project and attach appropriate schemas to the end of this document. Schemas do not count toward total page count.

### 2. Project Management Plan

This section should summarize all project tasks and how they will be managed, resources available to the project, team structure including any partners and subcontractors, and risk identification and plan for mitigation. The tasks should align with the Scope of Work, Attachment 03. Requirements of pre-defined tasks (e.g., General Project Tasks, Community Engagement Plan, Workforce Development Plan) can be found in Attachment 03.

- a. Summarize the project team structure and roles including key staff and subcontractors. Please discuss or otherwise demonstrate, appropriate qualifications, experience, financial stability, and capabilities to complete the project.
- b. Include a project organization chart by replacing the example below.

Figure X: Example Organization Chart



- c. Describe the facilities, infrastructure, and resources available that support the project.
- d. Explain key success and risks factors and outline a risk management plan.
- e. Administrative and Technical Project Tasks. Summarize all administrative tasks and list technical tasks related to the project and how they will be managed. Please note that the

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Workforce Development and Community Engagement related tasks should be listed here but summarized in prompts #4 and #5 for ease of scoring.

- **Task 1. General Project Tasks** (See scope of work for pre-defined subtasks. Please be sure to include a description of how the project will comply with Davis-Bacon Act requirements, BABA requirements, CEQA and NEPA requirements, and reporting requirements).
- **Task 2. TBD, add tasks as necessary.**
- **Task [TBD]. Community Engagement**
- **Task [TBD]. Workforce Development**

### 3. Resilience Impact Score

- a. Please enter the Resilience Impact Score as figured in the Resilience Impact Calculator, Attachment 05, here \_\_\_\_\_.

### 4. Community Engagement & Resilience Benefits

- a. Summarize the planned community engagement activities and identify the community-based organization or Tribe that will conduct or help coordinate those activities.
- b. State the expected energy resilience benefits of the project (e.g., increased access to critical services, reduced outage frequency, reduced outage duration) and other quantitative or qualitative community benefits (e.g., community cohesion and viability). Include all community-related metrics chosen in Attachment 10 and explain the method or basis for their estimation. Highlight any alignment with established climate action or resilience initiatives within the project community.
- c. If this project is located in and will benefit a disadvantaged community, please explain those benefits in this section. If it is not, respond with "n/a."
- d. Amount budgeted for community engagement: \$ \_\_\_\_\_

### 5. Advancement of Energy and Climate Goals

- a. Explain how the proposed project will support and advance California's energy and climate goals. See Section V.B. of the solicitation manual for a sample of relevant policies and regulations.
- b. If applicable, provide any project result estimates and calculations/methods for avoided greenhouse gases and other pollutants. If no estimates were made, respond with "n/a." The reasonableness of these estimates will figure into this scoring criterion.

### 6. Workforce Development

Outline the Workforce Development Plan that includes the below elements. Some of this information will also be reported in the Project Metrics Form, Attachment 10.

- a. Outline all planned workforce development activities (e.g., training programs, direct hire programs, and cross-training).
- b. Summarize the strategy to attract, train, and retain a skilled workforce for durable careers in the clean energy industry. Please highlight efforts to engage priority and disadvantaged communities as referenced in Section IV.F of the solicitation manual.

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Examples include using registered apprenticeships, joint labor management training programs, or partnerships with training providers.

- c. State all workforce development-related metrics chosen in Attachment 10 and explain the method or basis for their estimation.

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