

<b>DOCKETED</b>	
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# Memorandum

To: All Parties and Persons Interested  
in the Lafayette Backup Generating Facility SPPE  
(20-SPPE-02)

Date: April 2, 2021

From: Susan Burns Cochran, Hearing Officer  
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Subject: **MAKING REQUESTS FOR COMMITTEE ACTION**

On October 26, 2020, the California Energy Commission (CEC) Committee<sup>1</sup> filed its [Committee Scheduling Order](#). The Scheduling Order included the requirement that the parties file monthly status reports and set a milestone where the CEC staff (Staff) would publish its environmental review document “[n]o later than 30 days after receipt of the last data request response from Applicant.”

In [CEC Staff's Status Report 3](#), Staff included a request that the Committee amend language in the Committee Scheduling Order to allow Staff up to 60 days after it acknowledges that it has no further data requests to file the environmental document.

We direct the parties' attention to the General Orders Regarding, Motions, Electronic Filing, Service of Documents, and Other Matters ([General Orders](#)). The General Orders state that written motions shall state the motion in the document's title and provide the basis for the requested relief. The other parties then have the opportunity to respond to any motions filed.

Staff's request regarding the change in the schedule was not included in the title of the document. The failure to do so may deprive other parties of the ability to respond or object to the request.

Accordingly, the Committee will not take any action on this request regarding the schedule change without adherence to the General Orders. While requests do not require a separate filing from a status report, the request must be included in the title of the document in order for it to be considered on the merits by the Committee.

If you have any questions of a procedural nature, please contact me as shown above.

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<sup>1</sup> On July 8, 2020, the CEC appointed a Committee consisting of Karen Douglas, Commissioner and Presiding Member, and David Hochschild, Chair and Associate Member, to preside over this SPPE Application. (TN 233902.)