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January 15, 2025

Dear Government Reporting Specialist (Merchant Terminal Operators):

At the July 10, 2024, business meeting, the California Energy Commission (CEC) adopted emergency regulations to increase reporting of inventory holdings and spot market dynamics for greater transparency. These regulations were approved by the Office of Administrative Law and may be reviewed by visiting <https://efiling.energy.ca.gov/GetDocument.aspx?tn=257974&DocumentContentId=93900>. These regulations will be in place from July 22, 2024, to July 22, 2026.

To support these new regulations, the CEC has prepared new merchant terminal position holder forms. Effective January 22, 2025, all merchant terminal operators that own, lease, or operate a California bulk storage facility with a storage capacity equal to or greater than 50,000 barrels and provide leased capacity storage contracts to position holders for gasoline, blending components, fuel ethanol, distillates, renewable distillates, or aviation fuels are required to use the new forms pursuant to California Code of Regulations, Title 20, section 1366.

The California Merchant Terminal Position Holder Monthly Report (M08PH) and Merchant Terminal Position Holder Weekly Report (W08PH) collect data on receipts, transfers, blending, inventories, and leased capacities for gasoline, blending components, fuel ethanol, distillates, renewable distillates, and aviation fuels. Information is required to be reported in aggregate for the merchant terminal, as well as separately for each position holder. M08PHs are due no later than 30 days after the last day of each month. W08PHs are due no later than five calendar days following the close of the weekly reporting period.

The forms are attached for use and are available for download from the [PIIRA Forms and Instructions webpage](https://www.energy.ca.gov/files/piira-forms-and-instructions) at <https://www.energy.ca.gov/files/piira-forms-and-instructions>. Please remit forms to the [Data Submission Portal](https://datasubmission.energy.ca.gov) at <https://datasubmission.energy.ca.gov> beginning on January 22, 2025. We appreciate your prompt response. Email PIIRA@energy.ca.gov for further information.

Thank you for your attention to this important matter.

Sincerely,

Jeremy Smith
Deputy Director
Energy Assessments Division