

DOCKETED

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DACAG Paperwork

- Form 700
- STD-204
- STD-262



Form 700: Statement of Economic Interests

This form is legally required:

1. When seeking appointment to the DACAG
2. When departing the DACAG
3. Annually, in March

This form should be submitted directly to CPUC coordinating staff. However, coordinating staff *does not* review this form; it is sent to CPUC legal for review and, if necessary, consultation with the member. Your responses are confidential.

This is a legally required form with a potential penalty for non-submission.

STD-204 / 205: Payee Data Record

- **Form STD-204** is filed with the State of California and details where the State should send per diem or other compensation.
- **Form STD-205** is supplemental and only used if payment won't be sent to the mailing address on your STD-204. Note that this does not mean you can have a third party or organization receive payment for your work with the DACAG.

STD-262: Travel Expense Claim

- **Form STD-262(a)** is essentially your invoice which is submitted to CPUC staff. [CPUC has a contract with CEC to split DACAG costs.]
- Claims can be filed for up to the last 12 months.
- Multiple meetings can be claimed on a single form.
- If claims involve travel or airfare, receipts should be submitted, and reservations should follow the guidance provided in the forms packet provided by CPUC staff.

Travel

- **Air Travel:** choose lowest fare available (see packet for details). Airport parking can be compensated.
- **Rental Cars:** Base rate of \$37.75 / day applies
- **TNCs:** Can be used, but tips are not included
- **Lodging:** Request government rates; see packet for ceilings
- **Meals:**
 - Breakfast - \$7; if trip runs from 6am through 9am
 - Lunch - \$11; if trip exceeds 24 hours
 - Dinner - \$23; if trip runs from 4pm through 7pm
- **Mileage rates:** \$0.585 / mile (send map screenshot)



California Public Utilities Commission

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