

<b>DOCKETED</b>	
<b>Docket Number:</b>	22-HERS-01
<b>Project Title:</b>	2022 HERS Provider Applications for the 2022 Building Energy Efficiency Standards
<b>TN #:</b>	244412
<b>Document Title:</b>	CHEERS HERS Provider Application Deficiency Letter
<b>Description:</b>	Notice of incomplete 2022 HERS provider and residential data registry applications.
<b>Filer:</b>	Matt Haro
<b>Organization:</b>	California Energy Commission
<b>Submitter Role:</b>	Commission Staff
<b>Submission Date:</b>	8/10/2022 9:20:14 AM
<b>Docketed Date:</b>	8/10/2022



August 8, 2022

Jim Hodgson  
Executive Director  
CHEERS  
1610 R Street, Suite 200  
Sacramento, California 95811

Dear Jim Hodgson:

California Home Energy Efficiency Rating System (CHEERS) submitted applications to be certified as a Home Energy Rating System (HERS) provider and a residential data registry under the 2022 Building Energy Efficiency Standards. Staff has reviewed these applications and finds them to be incomplete at this time.

California Code of Regulations, Title 20, section 1674(a)(1) requires that a HERS Provider applicant submit a complete copy of all rating procedures, manuals, handbooks, Rating System descriptions, and training materials. Per CHEERS 2022 HERS Provider Applications for the 2022 Building Energy Efficiency Standards (see TN# 243638 in docket 22-HERS-01), CHEERS did not submit Exhibit J – Registered Compliance Documents Examples.

As of August 8, 2022, CHEERS has still not submitted Exhibit J. In addition, staff has examined the other application materials that were submitted and identified additional areas where the application requirements are incomplete. See Attachment 1 for a list of these additional requirements that staff deems to be incomplete.

In order for the HERS provider and residential data registry applications to be considered complete, CHEERS should:

- Submit the missing Exhibit J
- Review and respond to each incomplete item listed on Attachment 1

The application approval process cannot proceed until these deficiencies have been addressed and (if needed) any revised application materials have been submitted to the docket.

Jim Hodgson  
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If you have any questions concerning this matter, please contact Matthew Haro, mechanical engineer, at [matthew.haro@energy.ca.gov](mailto:matthew.haro@energy.ca.gov).

Sincerely,

A handwritten signature in black ink, appearing to read 'Drew Bohan', with a stylized flourish at the end.

Drew Bohan  
Executive Director