

DOCKETED

Docket Number:	22-HERS-01
Project Title:	2022 HERS Provider Applications for the 2022 Building Energy Efficiency Standards
TN #:	244323
Document Title:	CalCERTS HERS Provider Application Deficiency Letter
Description:	Notice of incomplete 2022 HERS provider and residential data registry applications.
Filer:	Matt Haro
Organization:	California Energy Commission
Submitter Role:	Commission Staff
Submission Date:	8/5/2022 11:31:41 AM
Docketed Date:	8/5/2022



August 4, 2022

Shelby Gatlin
Chief Operating Officer
CalCERTS
31 Natoma Street, Suite 120
Folsom, California 95630

Dear Shelby Gatlin:

CalCERTS submitted applications to be certified as a Home Energy Rating System (HERS) provider and a residential data registry under the 2022 Building Energy Efficiency Standards. Staff has reviewed these applications and finds them to be incomplete at this time.

California Code of Regulations, Title 20, section 1674(a)(1) requires that a HERS Provider applicant submit a complete copy of all rating procedures, manuals, handbooks, Rating System descriptions, and training materials. Per CalCERTS Exhibit A (see TN# 243561 in docket 22-HERS-01), CalCERTS did not submit the following application materials:

- Exhibit N – Registry User Manual
- Exhibit O – Registry Certification & Overview
- Exhibit P – Registry Testing

As of August 4, 2022, CalCERTS has still not submitted Exhibit N, Exhibit O, or Exhibit P. In addition, staff has examined the other application materials that were submitted and identified additional areas where the application requirements are incomplete. See Attachment 1 for a list of these additional requirements that staff deems to be incomplete.

In order for the HERS provider and residential data registry applications to be considered complete, CalCERTS should:

- Submit the missing Exhibit N, Exhibit O, and Exhibit P
- Review and respond to each incomplete item listed on Attachment 1

The application approval process cannot proceed until these deficiencies have been addressed and (if needed) any revised application materials have been submitted to the docket.

Shelby Gatlin
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If you have any questions concerning this matter, please contact Matthew Haro, mechanical engineer, at matthew.haro@energy.ca.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Drew Bohan', with a long horizontal stroke extending to the right.

Drew Bohan
Executive Director