

DOCKETED

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Description:	N/A
Filer:	Matt Haro
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June 22, 2022

Shelby Gatlin
Chief Operating Officer
CalCERTS
31 Natoma Street, Suite 120
Folsom, California 95630

Dear Shelby Gatlin:

Staff has reviewed the CalCERTS annual report submissions and identified several deficiencies discussed below. California Code of Regulations, Title 20, section 1673 requires that a HERS Provider submit an annual report to the California Energy Commission (CEC) regarding the following topics:

- Field Verification and Diagnostic Testing (FV&DT) Evaluation
- Quality Assurance (QA) for Unrated or Untested Buildings or Installations
- Complaint Response System

FV&DT Evaluation Annual Report

The HERS regulations require a HERS Provider to submit an annual report for FV&DT Evaluation [Title 20, section 1673(f)]. The HERS regulations require a HERS Provider to submit information on a random sample of homes that have been field verified and diagnostically tested. The submission is required to contain either a minimum of 10 percent of all homes or 500 homes tested in the last year, whichever is less. Information on each home included in the random sample is required to include all the information specified in Title 20, section 1673(e)(2).

The CalCERTS FV&DT evaluation annual report was submitted under a confidential filing (see TN# 241501 to docket 19-HERS-01). The annual report is missing the information required by Title 20, section 1673(e)(2)(H) as follows:

- All Certificate of Compliance documentation
- All Certificate of Installation documentation
- All Certificate of Field Verification and Diagnostic Testing (Certificate of Verification) documentation

Please submit the missing FV&DT annual report information to the CEC no later than September 1, 2022.

QA for Unrated or Untested Buildings or Installations Annual Report

The HERS regulations require a HERS Provider to submit an annual report on QA for Unrated or Untested Buildings or Installations [Title 20, section 1673(i)(4)(C)]. The HERS regulations require a HERS Provider to submit a summary of these QA verifications. In response to this requirement, CalCERTS submitted their annual reports under a confidential filing (see TN# 241501 to docket 19-HERS-01).

CalCERTS did not provide a compliant submission for the annual report on QA for Unrated or Untested Buildings or Installations. A compliant submission must be a stand-alone report which summarizes these QA verifications. QA data on unrated or untested buildings or installations was provided but it is mixed in with other QA data and is not summarized. **Please revise and resubmit this annual report to the CEC no later than September 1, 2022.** The revised report should include a summary of the QA information.

Complaint Response System Annual Report

The HERS regulations require a HERS Provider to submit an annual report on the Complaint Response System [Title 20, section 1673(i)(5)]. The HERS Provider annual report shall include a summary of all complaints and the actions taken in response to those complaints. In response to this requirement CalCERTS submitted their annual reports under a confidential filing (see TN# 241501 to docket 19-HERS-01).

The CalCERTS submission is compliant, and the CEC does not require any changes to the Complaint Response System annual report.

If you have any questions concerning this matter, please contact Matthew Haro, mechanical engineer, at matthew.haro@energy.ca.gov.

Sincerely,



Drew Bohan
Executive Director