| **DOCKETED** |
|-----------------|------------------|-------------------------------------------------|
| **Docket Number:** | 21-TRAN-04       | **Project Title:** Energy Infrastructure Incentives for Zero-Emission Commercial Vehicles (EnergIIZE Commercial Vehicles) |
| **TN #:**        | 241149           | **Document Title:** CALSTART Comments - EnergIIZE EV Fast Track Application Process Slides and Recording |
| **Description:** | N/A              | **Filer:** System                                 |
| **Organization:** | CALSTART         | **Submitter Role:** Public                       |
| **Submission Date:** | 1/11/2022 5:15:34 PM | **Docketed Date:** 1/11/2022                      |
Energize EV Fast Track Application Process Slides and Recording

Energize EV Fast Track Application Process PowerPoint slides below from January 11, 2022 presentation, containing a walk through of each step of the EV Fast Track application process.

A recording of the Workshop is saved in the cloud and may be viewed at the link below. It is recommended to copy and paste the URL into your browser and then entering the passcode when prompted.
Passcode: Zc9!1B5@
https://us06web.zoom.us/rec/share/dCg9T6H1adYZaW1PkJ2L_7CpIABMiPgJA2IYpAaIFTyj10LdQkDD0vYf9uCaDr3u.T8XYyDN-V5FNUJAg-

Additional submitted attachment is included below.
EnergIIZE Workshop
Application Process
Electric Vehicle (EV) Fast Track

January 11, 2022
EnergIIZE Commercial Vehicles

Energy Infrastructure Incentives for Zero-Emission Commercial Vehicles
Accelerating fueling infrastructure deployment for zero-emission trucks, buses and equipment

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Zoom Logistics

All participants (web and dial-in) are automatically in listen-only mode. All participants will be unable to share their video.

If you have questions, you can use the chat function. You may send messages to the whole meeting or individual participants.

Meeting ID: 882 1704 4786
Passcode: 121986

Mobile:
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(Invite information above is for illustrative purposes only.)
Agenda

1. Walkthrough of EnergllIZE EV Fast Track Application Process
   1. Submit EnergllIZE Application
   2. Provide Supporting Documents
   3. Plan Project
   4. Initiate Construction
   5. Commission Project

2. EnergllIZE Website Demo

3. Q&A
Application Process

An overview on documentation you will submit as an EV Fast Track Applicant
EV Fast Track: Application Checklist

1. EnergIIZE Application Form
2. Site Verification Form
3. Signed Copy of EnergIIZE Applicant Terms and Conditions
4. Proof of Participation in Investor-Owned Utility (IOU) Make Ready Programs (if applicable)
EV Fast Track: Application Checklist (Continued)

5 Copy of Request for New Service from Utility (if applicable)
6 Site Equipment Manifest
7 Proof of Zero Emission Vehicle (ZEV) Ownership, or Purchase Order for medium- and heavy-duty (MD/HD) ZEV(s) receiving State or Federal Incentives
8 EV Jump Start Certification Form (if applying for additional incentive funding)
Step 1: Submit Application

EV Fast Track Funding Lane
EnergIZE Application Roadmap

Step 1

General Documents
- ✓ Application Form
- ✓ Signed Terms and Conditions (T&Cs)
- ✓ EV Jump Start Certification Form (if submitting during EV Jump Start lane, or applying for additional incentive funding)

Site Documents
- ✓ Site Verification Form
- ✓ Site Equipment Manifest

Other Documents
- ✓ Proof of Make Ready Participation
- ✓ Request for New Util. Service (where applicable)
- ✓ Proof of Vehicle Ownership or Purchase Order (PO)*

*For EV Fast Track Applicants only
Step 1: Submit Application

EnergIIIZE Application Form

What’s Inside the Document?

- EnergIIIZE Applicant Terms and Conditions (T&Cs).
- Template Site Equipment Manifest.
- Fields to Denote If you are a fleet applying on behalf of your organization, or if you are a vendor applying on behalf of a fleet.

What You Need to Complete It:

- Primary Contact Phone and Email of Fleet Operator.
- Primary Contact Phone and Email of Vendor.
- Address of Infrastructure Project.
- Name of Property Owner.
- Make, Model, Description, and Anticipated Quantity of Eligible Equipment to be Installed.
- Name, Type, and Supplier of Software (if applicable).
EnergIIZE Application Form
Step 1: Submit Application

Terms and Conditions – The Fine Print

Time Commitments

- Operate this equipment in California for a minimum of five years from the date of commissioning.
- 3 year minimum - Keep written records of the equipment purchased and provide records within ten days of request.
- Complete the semi-annual usage survey and questionnaire for three years after the commissioning of my project.
- Retain all project reimbursement records for a minimum of three (3) years after the final payment has been received or after the agreement term, whichever is later, unless otherwise specified.
Step 1: Submit Application
Terms and Conditions – The Fine Print

Equipment/Insurance Terms

- Carry Worker’s Compensation Insurance for all of its employees who will be engaged in the performance of this Agreement and must provide satisfactory evidence.
- If Applicant is self-insured for worker’s compensation, it hereby warrants such self-insurance is permissible under the laws of the State of California and must provide satisfactory evidence.
- Equipment will be utilized for the charging, or fueling of Class 2b – Class 8 commercial vehicles, operated and maintained as recommended by the manufacturer.

Other Terms

- All projects receiving funds through an EnergIIZE incentive comply with the payment of prevailing wages;
- Failure to comply with the terms of this agreement may result in repayment of incentive funds received to EnergIIZE Staff;
Step 1: Submit Application
Site Verification Form

What’s Inside the Document?

❑ Fields to Denote If you are an Applicant or property Owner (Landlord).

What You Need to Complete It:

✓ Applicant/Organization Name.
✓ Applicant Project ID.
✓ Installation Site Address.
✓ Authorization that the installation work is authorized by the property Owner and the Applicant.
Site Verification Form

EnerglIZE Commercial Vehicles Project Applicants that do not own the property where the proposed installation site is located, must provide authorization, to the satisfaction of EnerglIZE Staff that the installation work is authorized by the property Owner and the Applicant. Each Owner and each Applicant must complete, sign, and submit this form to EnerglIZE Staff. EnerglIZE Staff reserve the right to require that Applicant and Owner provide such further information as may be required to review and approve an Applicant’s application.

EnerglIZE Commercial Vehicles promotes the acceleration of zero-emission medium- and heavy-duty vehicle adoption through incentives for electric vehicle recharging and hydrogen fuel cell refueling equipment and associated software. For more information about EnerglIZE or how to participate, please visit www.EnerglIZE.org.

**APPLICANT: Please complete as follows:**

<table>
<thead>
<tr>
<th>Applicant/Organization Name:</th>
<th>Enter Applicant/Org. Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant Project ID:</td>
<td>Enter Applicant ID.</td>
</tr>
<tr>
<td>Installation Site Address:</td>
<td>Enter Address</td>
</tr>
<tr>
<td>City: Enter City State: Enter State Zip Code: Enter Zip Code</td>
<td></td>
</tr>
</tbody>
</table>

Applicant hereby represents and warrants to EnerglIZE Staff, (i) that all the foregoing information is true and correct, and (ii) that the undersigned has been duly authorized by Applicant to execute and submit this Site Verification Form. Applicant acknowledges and agrees that EnerglIZE Staff is relying on Applicant’s foregoing certifications in reviewing and approving of Applicant’s application.

Signature of Authorized Applicant or Representative of Applicant:

<table>
<thead>
<tr>
<th>Print Name: Print Name</th>
<th>Title: Click or tap here to enter text.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date:</td>
<td>Click or tap to enter a date.</td>
</tr>
</tbody>
</table>

**PROPERTY OWNER (landlord). Please complete as follows:**

The undersigned, on behalf of **Click or tap here to enter text** ("Owner"), hereby represents and warrants to EnerglIZE Staff, (i) that Owner is the property Owner located at **Click or tap here to enter text** ("Property"), (ii) that Owner has consented to Applicant’s installation of certain EV charging station equipment and/or hydrogen fuel cell refueling equipment at the property, and (iii) that the undersigned has been duly authorized to execute and submit this Site Verification Form to EnerglIZE Staff. Owner acknowledges and agrees that EnerglIZE Staff is relying on Owner’s foregoing certifications in reviewing and approving of Applicant’s application.

<table>
<thead>
<tr>
<th>Installation Site Address:</th>
<th>Enter Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>City: Enter City State: Enter State Zip Code: Enter Zip Code</td>
<td></td>
</tr>
</tbody>
</table>

Signature of Property Owner or Representative of Property Owner:

<table>
<thead>
<tr>
<th>Print Name: Print Name</th>
<th>Title: Click or tap here to enter text.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date:</td>
<td>Click or tap to enter a date.</td>
</tr>
</tbody>
</table>
Step 1: Submit Application
Proof of ZEV Ownership or Vehicle Purchase Order

What’s Inside the Document?
- Purchase Order Date.
- Purchase Order Number.
- Address of Infrastructure Project.

What You Need to Complete It:
- Authorization of ZEV ownership, or
- Receipt of ZEV purchase.
Example Proof of ZEV Ownership or Vehicle Purchase Order
Step 1: Submit Application

Copy of Request For New Service (Local Utilities)

What’s Inside the Document?

- Steps to Request New Service.
- Guidelines and Restrictions.

What You Need to Complete It:

- Contact your local utility company to confirm what is needed for new service.
- Review local utility resources and guides.
- Consult with a licensed electrician to determine whether your panel is appropriately rated for the increased load.
Step 1: Submit Application

Proof of Make Ready

What’s Inside the Document?

- Terms and Conditions for Respective IOU.
- Customer Agreement Form signed by the site operator.

What You Need to Complete It:

- Approved Site Location and Design.
- Approved Vehicle Acquisition Plan.
- Agreement to use Approved Charging Equipment.
CHARGE READY TRANSPORT PROGRAM PARTICIPATION AGREEMENT

This Charge Ready Transport Program Participation Agreement (Agreement) sets forth the terms and conditions for Program Participant to participate in the Charge Ready Transport Program. Pursuant to the terms of this Agreement, SCE will (1) install the Infrastructure (as defined herein) at no cost to the Program Participant; and (2) if applicable, remit the Charging Equipment Rebate and the Make-Ready Rebate after all terms and conditions have been met by the Program Participant.

All Program Participants are eligible for no-cost installation of the utility-side and customer-side make-ready infrastructure. Only Program Participants meeting one of the following requirements will be eligible for the Charging Equipment Rebate:

(1) Program Participant is installing Charging Equipment listed on the Approved Product List (APL) to service transit or school buses; or

(2) Program Participant is installing Charging Equipment listed on the APL at a project site that is located in a designated Disadvantaged Community (DAC) and the Program Participant is NOT listed on the Fortune 1000 list.

Program Participant hereby agrees to the following terms and conditions of the Charge Ready Transport Program (the "Program").
Step 1: Submit Application

Site Equipment Manifest

What’s Inside the Document?

- Preliminary Quote of Equipment Necessary to Complete Infrastructure Installation.
- Contractor License Number.
- Name of Contractor/Vendor.
- MSRP of Eligible Equipment.

What You Need to Complete It:

- Coordinate with Vendor to Supply Site Equipment Manifest.
### Example Site Equipment Manifest

<table>
<thead>
<tr>
<th>QTY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>LINE TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Breaker Installation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Transformer Installation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NA</td>
<td>Conduit and Wiring</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>150 kW Direct Current Fast Charger Model:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NA</td>
<td>EVCS Bolt-down</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total**

Quotation prepared by: [Redacted]

This is a quotation on the goods named, subject to the conditions noted below. Describe any conditions pertaining to these prices and any additional terms of the agreement. You may want to include contingencies that will affect the quotation.

To accept this quotation, sign here and return: [Redacted]
Step 2: Provide Supporting Documents

EV Fast Track Funding Lane
EnergIZE Application Roadmap

Step 1
- General Documents
  - ✓ Proof of Cost Share.
  - ✓ Copy of Purchase Order for Infrastructure Equipment.

Step 2
- Site Documents
  - ✓ Preliminary Site Plans.

- Other Documents
  - ✓ Proof of License from General Contractor.
  - ✓ Proof of Insurance from General Contractor.
  - ✓ EVITP Certification of General Contractor.
Step 2: Provide Supporting Documents
Contractor Proof of License/Insurance

What’s Inside the Document?
- Contractor’s License Number.
- Business Name.
- Business Address.
- Status of License.
- Contractor’s Bond and Insurance Information.

What You Need to Complete It:
- Coordinate with the General Contractor.
- Visit the Department of Consumer Affairs Website and Verify License Number with Contractors State License Board (CSLB).
Contractor Proof of License/Insurance
Step 2: Provide Supporting Documents

Preliminary Site Plan

What’s Inside the Document?

- Address of Infrastructure Site.
- Diagram in Site Plan of Charging Infrastructure.

What You Need to Complete It:

- General Contractor and Architect Signature.
- Signed Easement or Right of Access documents.
ELECTRIC VEHICLE CHARGING STATION INSTALLATION

CITY OF AUBURN

MAGNOLIA AVE & TENNIS WAY
auburn 95603

APN 002-122-013-000

Example Preliminary Site Plan
Example Preliminary Site Plan
Example Preliminary Site Plan
Step 2: Provide Supporting Documents

Proof of Cost Share – Cover Letter and Supporting Documents

What’s Inside the Document?

- Disclosure of all public funding sources awarded.
- Demonstrated proof of cost coverage for any non-incentivized project costs.
- The sum of make-ready funding, self-contributions, other external funding sources, and potential EnergIZE incentive funds.

What You Need to Complete It:

- Notices of proposed award.
- Notice of grant award.
- Other official documentation indicating an award of funding.
Cost Share Cover Sheet

Proof of cost share and supporting documentation is required for participation in EnergIZE. This supplemental information may include such documents as notices of proposed award, notice of grant award, and other official documentation indicating an award of funding. Please use the table below to outline total proposed project costs and attach to this cover sheet supporting documentation including but not limited to:

- Disclosure of all public funding sources awarded.
- Demonstrated proof of cost coverage for any non-incentivized project costs. The sum of make-ready funding, self-contributions, other external funding sources, and potential EnergIZE incentive funds must be clearly shown as meeting (though not exceeding) total project costs.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Funding Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funding Source 1</td>
<td>Amount of Funding</td>
</tr>
<tr>
<td>Funding Source 2</td>
<td>Amount of Funding</td>
</tr>
<tr>
<td>Funding Source 3</td>
<td>Amount of Funding</td>
</tr>
</tbody>
</table>

Funding Disclosure Subtotal: __________

Total Proposed Project Cost: __________
Step 2: Provide Supporting Documents

Copy of Purchase Order(s)

What’s Inside the Document?

- List of Purchased Equipment.
- Amount of Equipment.
- Cost per Unit.
- Date of Purchase.
- Overall Total.

What You Need to Complete It:

- Itemized Receipts of Purchases.
- Invoice Numbers.
### Example EVSE Purchase Order

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Unit Price</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Install 400 amp breaker then route from switchgear, to 400 amp breaker panel on freewall, install 30 amp disconnects at each door (17 total) DC voltage plugs supplied and installed at doors and cordless pads for trailer plugs included.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Route 480 volt 400 amp bucket to parking lot in ground by sawcutting trenching or line bore from pallet jack area in building south corner to installed transformers at parking lot (5500 lb pole). Run sufficient conduit for future additional 48 spaces. Install in ground cords and pads for 9 DC low voltage parking spaces. Supply and install Industry Standard assure final testing and provide in service sign off.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Route 480 volt power to maintenance dock area for one APU unit</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>480 volt to 45 volt DC power Auxiliary Power Units (APUs)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Cordless pads 1/2 inch x 24” insert on concrete</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Material portion subject to tax</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Deposit check</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Credit Memo</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CORE vouchers</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Customer approval</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tax on Materials</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total:**
Example EVSE Purchase Order
Step 3: Plan Project

EV Fast Track Funding Lane
EnergIZE Application Roadmap

Step 1
- General Documents
  - ✓ Project Plan and Scope of Work, Including Construction Timeline.

Step 2
- Site Documents
  - ✓ Copy of Building Permit.

Step 3
- Other Documents
  - ✓ California Environmental Quality Act (CEQA) filing.
What’s Inside the Document?

- Overview and purpose of CEQA.
- Information regarding if CEQA review is necessary for your project.
- If project is exempt, Notice of Exemption (NOE) form contains address of infrastructure project and exempt status.

What You Need to Complete It:

- Determine if your infrastructure project falls under any exemptions from CEQA.
- If the project does **not** fall under any exemptions, the applicant will undertake an initial study to determine if the project will result in a significant environmental impact.
- If project is **exempt**, complete Office of Planning and Research (OPR) NOE form.
Office of Planning and Research
Notice of Exemption
Step 3: Plan Project

Building Permit

What’s Inside the Document?

- Applicant name, address, contact information.
- Contractor name, address, contact information, license.
- Property owner name, address, contact information.
- Architect name, address, contact information.
- Description of work and property.

What You Need to Complete It:

- Coordination with property owner, architect, and contractor.
- Site Plans.
- Best Practice: have utility involved in permitting process.
Example

Building Permit
Step 4: Initiate Construction

EV Fast Track Funding Lane
EnerGIIZE Application Roadmap

Step 1: General Documents
- Pictures showing installation of Serialized Electric Vehicle Supply Equipment (EVSE), meter mains, transformers, and Americans with Disabilities Act (ADA) Compliance.

Step 2: Site Documents
- Copy of Signed Inspections Sheet and Closed Building Permit.
Step 4: Initiate Construction

Verification Pictures

What’s Inside the Document?

☐ Photos of installed equipment.

What You Need to Complete It:

✓ Pictures showing
  ✓ Installation of Serialized Electric Vehicle Supply Equipment (EVSE)
  ✓ Meter Mains
  ✓ Transformers
  ✓ Americans with Disabilities Act (ADA) Compliance

✓ Pictures showing serial numbers on the installed equipment.
Example Pictures
Example Pictures
Photo of Rectifier Hardware 4 cabinets, each serves 2 x electrolyzer stacks. Far left cabinet for stacks G and H.
Example Pictures
Step 4: Initiate Construction
Copy of Signed Inspections Sheet and Closed Building Permit

What’s Inside the Document?

- Parcel Number.
- Permit Number.
- Address of Infrastructure Site.
- Contractor Information.
- Architect/Engineer Information.
- Description of Work.

What You Need to Complete It:

✓ Coordination with property owner, architect, and contractor.
Step 5: Commission Project

EV Fast Track Funding Lane
EnerGIIZE Application Roadmap

Step 1

Step 2

Step 3

Step 4

Step 5

General Documents

✓ Copy of Verification of Third-Party Network Provider Communications.
✓ Verification of 4G Cell Activation and IP Registration.
✓ Verification of Refueling/Recharging.
✓ For EVSEs: RSA certification of Level 2 Charging (where necessary).
✓ Copies of final invoices.
Step 5: Commission Project

Copy of Third-party Network Provider Communications Contract

What’s Inside the Document?

- Confirmation of network activation.

What You Need to Complete It:

- 4G cell phone activation.
- IP registration.
Step 5: Commission Project
Verification of Recharging

What’s Inside the Document?

- Confirmation of chargers are in working order.

What You Need to Complete It:

- The owner / operator shall charge an EV as part of the site equipment verification process.
Step 5: Commission Project

Copies of All Invoices Are Submitted

**What’s Inside the Document?**
- Address of Infrastructure Site.
- Date of transaction.
- Installed Infrastructure.

**What You Need to Complete It:**
- Complete invoices.
## Example Invoice

![Example Invoice Image]

### Invoice Details:
- **Company:** BTCPower
- **Website:** www.btcpower.com
- **Address:** 1719 S. Grand Ave, Santa Ana, CA 92705, USA
- **Invoice Number:** [Redacted]
- **Invoice Date:** Mar 28, 2018
- **Ship Date:** 4/27/18

### Customer Information:
- **Customer ID:** [Redacted]
- **Customer PO:** [Redacted]

### Sales Order Details:
- **Sales Order Number:** [Redacted]
- **Sales Rep ID:** [Redacted]
- **Shipping Method:** Best Way
- **Net 30 Days

### Items Ordered:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Item Description</th>
<th>Unit Price</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.00</td>
<td>EVFC-PXM-032018-480-0002 DCFC - 60kw - Single Port (CHAdeMO)</td>
<td>[Redacted]</td>
<td>[Redacted]</td>
</tr>
<tr>
<td>1.00</td>
<td>Packaging and Crating</td>
<td>[Redacted]</td>
<td>[Redacted]</td>
</tr>
<tr>
<td>1.00</td>
<td>Update Display</td>
<td>[Redacted]</td>
<td>[Redacted]</td>
</tr>
</tbody>
</table>

### Financial Details:
- **Subtotal:** [Redacted]
- **Sales Tax:** [Redacted]
- **Freight:** [Redacted]
- **Total:** [Redacted]
EV Fast Track: Application Checklist

Applicants Must Provide The Following Documents Before The EV Fast Track Funding Lane Deadline. After This Stage, Applicants Will Be Notified If They Successfully Secured Funding.

1. EnerGIIZE Application Form
2. Site Verification Form
3. Signed Copy of EnerGIIZE Applicant Terms and Conditions
4. Proof of Participation in Investor-Owned Utility (IOU) Make Ready Programs (if applicable)
EV Fast Track: Application Checklist (Continued)

Applicants Must Provide The Following Documents Before The EV Fast Track Funding Lane Deadline. After This Stage, Applicants Will Be Notified If They Successfully Secured Funding.

5 Copy of Request for New Service from Utility (if applicable)
6 Site Equipment Manifest
7 Proof of Zero Emission Vehicle (ZEV) Ownership, or Purchase Order for medium- and heavy-duty (MD/HD) ZEV(s) receiving State or Federal Incentives
8 EV Jump Start Certification Form (if applying for additional incentive funding)
Website Demo
Website Is Live at **EnergIIZE.org**

- Infrastructure Readiness Center (IRC)
- Implementation Manual
- Resources
- Upcoming Events
- And More
Q&A
You Might Have These Questions

Q: When does the EV Fast Track lane open for applicants?
A: Applications will be accepted on a first come, first serve basis later in Q1 of 2022.

Q: How much time do I have to gather documents?
A: Once EV Fast Track applicants have been provided with their notice of conditional award after completion of Step 1, they will then have 60 days to provide the information in Step 2.

Q: If I have questions before launch of EV Fast Track, what is best way to get these questions answered?
A: Contact infrastructure@CALSTART.org.
Contact Us

877-ENR-GIZE
877-367-4493

infrastructure@CALSTART.org

EnergIIZE.org

48 S Chester Ave
Pasadena, CA 91106