

## DOCKETED

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# Memorandum

To: Docket Office

Date : September 26, 2016

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From: **William Dietrich, Manager, Existing Building and Compliance Office**   
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Subject: **NEW DOCKET FOR THE 2016 UPDATE TO THE EXISTING BUILDINGS ENERGY EFFICIENCY ACTION PLAN**

Please initiate a new docket for the 2016 update to the *Existing Buildings Energy Efficiency Action Plan* as **16-EBP-01** and include the following people on the distribution list for one copy each of any future materials filed. Please distribute docketed items as electronic files by email unless the docketed material is infeasible to distribute in this manner.

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