

DOCKETED

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Filer:	Jonathan Johnson
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PUBLIC SUMMARY

Public Document

Applicant: Golden State Registry
(DBA of National Energy Testing Institute, Inc.)

Proceeding Name: 2025 Energy Code Compliance Provider Applications
Docket Number: 25-BSTD-01

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Public Summary — Exhibit Q1

Golden State Registry Quality Assurance Program
(November 2025)

Golden State Registry (GSR) has submitted **Exhibit Q1 — Quality Assurance Program** in support of its application as an Energy Code Compliance (ECC) Provider under the 2025 Building Energy Efficiency Standards (Title 24, Part 1, §10-103.3(d)).

This document establishes the structure, authority, and procedures by which GSR fulfills its Quality Assurance (QA) obligations as an ECC-Provider.

A separate non-confidential filing will identify the members of the GSR QA team and summarize their qualifications and organizational roles. Exhibit Q1 itself documents the operational framework of the QA Program.

Regulatory Basis

The QA Program is implemented pursuant to:

- Title 24, Part 1, §10-103.3(d)(5) — Quality Assurance Program Requirements
- §10-103.3(d)(6) — Queries and Complaints
- §10-103.3(d)(7) — ECC-Rater Discipline
- §10-103.3(d)(8) — ECC-Rater Company Discipline
- §10-103.3(d)(9)(B) — QA Database Recording

- §10-103.3(b)(1) — Conflicted Data
 - §10-103.3(g) — Confidentiality
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Program Structure Overview

The Quality Assurance Program is organized into the following components:

Part 1 — QA Program Overview & Philosophy

Defines the purpose of QA oversight, regulatory authority, and GSR’s philosophy of integrity, transparency, and accountability.

Part 2 — QA Organization & Independence

Describes QA staffing structure, independence requirements, reporting authority, conflict-of-interest safeguards, and recusal protocols.

Part 3 — Quality Assurance Procedures & Audit Types

Outlines:

- Annual audit requirements
- Onsite audit procedures
- Desk audit procedures
- Complaint-initiated audits
- Documentation and QA database recording

Part 4 — Field Audit Example

Provides an illustrative example of an onsite audit conducted pursuant to §10-103.3(d)(5)(C)(i), demonstrating documentation review, independent re-verification, and structured outcome determination.

Part 5 — Remedy, Queries & Complaints, and Discipline

Establishes:

- Remedy procedures for flawed FV&DT
- Public complaint intake and tracking system
- Investigation procedures
- Progressive discipline framework for ECC-Raters and ECC-Rater Companies

- Response timelines and due process protections

Part 6 — Confidentiality, Recordkeeping & Continuous Improvement

Describes:

- QA record retention requirements
- Conflicted data detection controls
- Commission reporting obligations
- Continuous improvement and trend analysis procedures

Audit Framework Summary

The QA Program includes:

- Independent onsite re-performance audits
- Desk audits involving compliance document review
- Variance analysis and comparison review
- Complaint-driven investigations
- Structured corrective action procedures
- Documentation and retention of QA outcomes

Where inaccurate Field Verification & Diagnostic Testing (FV&DT) is identified, the QA Program implements both remedy requirements and discipline procedures consistent with Title 24.

QA Forms & Implementation Instruments

Exhibit Q1 includes standardized QA implementation forms (QAF-1 through QAF-6), including:

- Conflict of Interest Policy
- Conflict of Interest Declarations
- Onsite Audit Report template
- Desk Audit Report template
- Complaint Tracking Log
- Corrective Action Notice / Notice of Violation template

Formatting of these instruments may vary within GSR's electronic registry or QA software system, but required statutory elements are preserved.

Confidential Content

The confidential version of Exhibit Q1 contains:

- Internal audit methodology details
- Structured enforcement sequencing
- Variance analysis implementation logic
- Progressive discipline escalation structure
- QA database architecture
- Operational enforcement instruments

These proprietary operational elements are not included in this public summary.

Scope Clarification

GSR's current authorization covers Prescriptive Path alterations. Provisions related to Quality Insulation Installation (QII) shadow audits and sampling oversight under Reference Appendix RA2.6 are acknowledged but not presently applicable to GSR's authorized scope.

This public summary confirms that Golden State Registry has implemented a Quality Assurance Program aligned with Title 24 requirements for ECC-Providers under the 2025 Code Cycle.