

**DOCKETED**

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<b>Project Title:</b>	General Rulemaking Proceeding for Developing Regulations, Guidelines, and Policies for Implementing SB X1-2 and SB 1322
<b>TN #:</b>	265611
<b>Document Title:</b>	CEC Letter to Refinery Maintenance Reporters - Guidelines and New Maintenance Forms August 2025
<b>Description:</b>	N/A
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<b>Organization:</b>	California Energy Commission
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August 14, 2025

Via Email

Dear Government Reporting Specialist (Refinery Maintenance Reporters):

At the August 13, 2025, Business Meeting, the California Energy Commission (CEC) adopted the Second Edition of the California Refinery Maintenance Guidelines, which were updated to include resupply plan reporting guidance. The updated guidelines are available at Docket No. 23-OIR-03, [TN 265602](https://efiling.energy.ca.gov/GetDocument.aspx?tn=265602) at <https://efiling.energy.ca.gov/GetDocument.aspx?tn=265602>.

To support the new guidelines, the CEC prepared new refinery maintenance forms, a Refinery Maintenance and Turnaround Resupply Plan (Resupply Plan), and PIIRA Data Submission Portal Guidelines. Effective **August 21, 2025**, and pursuant to Public Resources Code sections 25354(m), refiners must use the new forms. In addition, refiners must adhere to the new PIIRA Data Submission Portal Guidelines.

**California Refinery Planned Refinery Maintenance and Turnaround Report (EBR-1P Apr25)** replaces California Refinery Planned Refinery Maintenance and Turnaround Report (EBR-1P Jun24). The EBR-1P is required of refiners at least 120 days before the planned maintenance or turnaround. In the event that the planned maintenance or turnaround is identified less than 120 days prior to the scheduled event, then this report is required within two business days of discovering the need for maintenance. This form has also been updated to include the Refinery Maintenance and Turnaround Resupply Plan.

**Refinery Maintenance and Turnaround Resupply Plan (Resupply Plan)** consists of the '**RefineryMaint&ResupplyPlan**' sheet appended to the end of the EBR-1P form and must be submitted 30 days before the start of the refinery maintenance or turnaround event.

The new EBR-1P form and Resupply Plan improve maintenance tracking and visibility into resupply efforts during planned maintenance events by including a new Event ID field and modifying the EBR-1P to include additional fields to collect data on resupply efforts.

**California Refinery Unplanned Maintenance and Turnaround Report (EBR-1U Apr25)** replaces California Refinery Unplanned Maintenance and Turnaround Report (EBR-1U Jun24). The EBR-1U is required of refiners within 2 business days of the initial outage or rate reduction and within 2 business days of the completion of repairs

or when process units return to planned production rates. This new form improves consistency and tracking by ensuring increased uniformity with the EBR-1P form.

**New PIIRA Data Submission Portal Guidelines** have been implemented to improve refinery maintenance and resupply plan report tracking. Please refer to the Submission Guidelines in sections 3.1, 3.2, and 3.3 of the Refinery Maintenance Guidelines.

The forms are attached for use and are available for download from the [PIIRA Forms and Instructions webpage](https://www.energy.ca.gov/files/piira-forms-and-instructions) at <https://www.energy.ca.gov/files/piira-forms-and-instructions>. Please remit forms to the [Data Submission Portal](https://datasubmission.energy.ca.gov) at <https://datasubmission.energy.ca.gov> beginning on August 21, 2025. We appreciate your prompt response. Email [PIIRA@energy.ca.gov](mailto:PIIRA@energy.ca.gov) for further information.

Thank you for your attention to this important matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Aleecia Gutierrez', with a large, stylized loop at the end.

Aleecia Gutierrez  
Director  
Energy Assessments Division