

DOCKETED	
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CERRI "How-to" Workshop: Budget Forms, Site & Match Commitment Letters, Vendor Quotes

Community Energy Reliability and Resilience Investment (CERRI) Program

Round 2 Solicitation GFO-23-312r2

Energy Research and Development Division, California Energy Commission

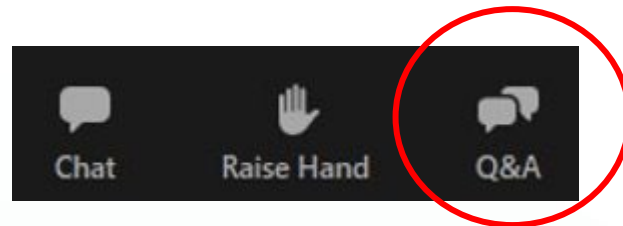
Presenter: Alana Webre

Date: June 25, 2025



Housekeeping

- This workshop will be recorded and posted to the CEC website.
- Attendees will be muted during the presentation. Please chat your question using the Q&A window.



- Workshop slides and recording will be posted at the event page today's workshop:

<https://www.energy.ca.gov/event/funding-workshop/2025-06/cerri-program-how-workshops-gfo-23-312r2-budget-forms-sitematch>



Agenda

Time	Item
10:00 a.m.	Welcome and Introduction
10:05 a.m.	Background <ul style="list-style-type: none">• CERRI Program• Solicitation Overview
10:10 a.m.	How-To: Budget Forms, Vendor Quotes, Site & Match Commitment Letters
10:50 a.m.	Application Support & Resources <ul style="list-style-type: none">• Q&A period• CERRI Technical Assistance – CERRI@energy.ca.gov• ECAMS Application Support & Resources• CERRI Webpage's FAQ and presentation material
11:00 am	Q&As
11:50 am	Survey & Adjourn



Commitment to Diversity

The Energy Commission adopted a resolution strengthening its commitment to diversity in our funding programs. The Energy Commission continues to encourage disadvantaged and underrepresented businesses and communities to engage in and benefit from our many programs.

To meet this commitment, Energy Commission staff conducts outreach efforts and activities to:

- Engage with disadvantaged and underrepresented groups throughout the state.
- Notify potential new applicants about the Energy Commission's funding opportunities.
- Assist applicants in understanding how to apply for funding from the Energy Commission's programs.
- Survey participants to measure progress in diversity outreach efforts.



We Want to Hear From You!

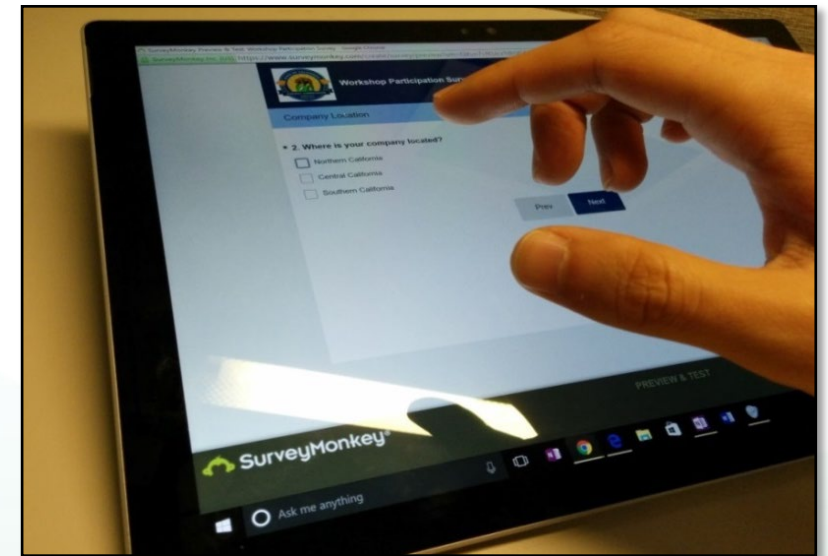
Participation Survey

Survey responses will be summarized anonymously to track attendance of underrepresented groups in our workshops for public reporting purposes.

- Online participants, please use this link:

<https://forms.office.com/g/8n0Sv7breK>

Thanks!





Background





Program Background



- Funded by **Grid Resilience Formula Grants** (section 40101(d) of the Infrastructure Investment and Jobs Act), which funds projects that:
 - Improve resilience
 - Generate community benefit
 - Advance community priorities
 - Invest in America's workforce



Program Purpose

The CERRI Program will fund projects across California that align with its objectives:



**Increase Energy Reliability
& Resilience**



**Provide Community
Benefits**



**Advance State Energy and
Resilience Goals**



Create Quality Jobs

Competitive Grant Funding Opportunity



Applicant Groups

IIJA requires a representative percentage of funds be set aside for entities that sell 4,000 GWh/year or less, which is ~20% in CA.

Group 1 = Entities
that sell more than
4,000 GWh/year

Group 2 = Entities
that sell 4,000
GWh or less/year



Round 2 Project Funding & Match Requirements

Project Group	Available Funding ¹	Project Minimum	Project Maximum	Match Requirement	Anticipated # of Awards
Group 1: Large Entities (sells ≥4,000 GWh)	\$41,493,611	\$13,831,203	\$20,746,805	115% ²	2-3
Group 2: Small Entities (sells <4,000 GWh)	\$10,373,402	\$5,186,701	\$10,373,402	33.33%	1-2

1. Reflects remainder of funds from R1 GFO and year 3 funding with program admin. costs (5%) deducted.
2. Year 3 State Match Requirement (15%) passed onto large entities.



Key Dates

Activity	Date **
Start of Grant Funding Opportunity Application Period	May 8, 2025
How-To Workshop #1: Project & Applicant Eligibility, Project Narrative, Project Metrics	June 18, 2025, at 10:00 a.m.
How-To Workshop #2: Budget Forms, Site and Match Commitment Letter, Vendor Quotes	June 25, 2025, at 10:00 a.m.
How-To Workshop #3: CEQA/NEPA	July 2, 2025, at 10:00 a.m.
Deadline to Submit Applications	August 29, 2025, <u>11:59 p.m.</u>
Anticipated Notice of Letter of Intent (NOLOI) to Fund Posting	Week of September 29, 2025
CEC Recommends Awards to DOE for Approval	Week of October 27, 2025
Anticipated Notice of Proposed Award Posting	Q1, 2026
Anticipated Energy Commission Business Meeting	Q1, 2026
Anticipated Agreement Start Date	Q1, 2026
Anticipated Agreement End Date	April 30, 2032

** Pacific Standard Time or Pacific Daylight Time, whichever is being observed.



Application Requirements



- Submission of all 10 required attachments.
 - All relevant CEQA & NEPA documentation.
- BABA waiver requests (if applicable).
- Foreign worker documentation (if applicable).
- Vendor quotes for work totaling more than \$250k.
- Equipment quotes for values exceeding \$50k.
- Separate set of budget forms for Subcontractors requesting more than \$100k of CERRI funds or more than 25% of total requested funds.



Application Attachments

1. Application Form (Attachment 01)	7. NEPA Environmental Questionnaire (Attachment 07)
2. Project Narrative (Attachment 02)	<u>8. Commitment and Support Letter Form (Attachment 08)</u>
3. Scope of Work Template (Attachment 03)	9. Project Metrics (Attachment 09)
4. Project Schedule (Attachment 04)	10. Applicant Declaration (Attachment 10)
<u>5. Budget Forms (Attachment 05)</u>	11. Foreign National Participation (Attachment 11)*
6. CEQA Compliance Form (Attachment 06)	12. Request for Unclassified Foreign National Access (Attachment 12)*

*Applicant Submittal Checklist (Attachment A) is an optional attachment and is **not** required to be submitted.*

**Must be completed for all foreign nationals (any person who is not a U.S. citizen by birth or naturalization) participating in the grant award.*



Budget Forms (Attachment 05)



Budget Forms (Attachment 05)

- The budget identifies how CERRI funds and match funds will be spent.
- All costs must adhere to the Agreement Terms and Conditions, Generally Accepted Accounting Principles (GAAP) and the Office of Management and Budget (OMB) Circular or Federal Acquisition Regulations applicable to your organization.
- Must cover costs for meetings, tasks, and products in the Scope of Work (Attachment 03) and Project Schedule (Attachment 04).
- Must reflect estimates for actual costs to be incurred.
- The rates proposed are considered capped and may not change during the agreement term.
 - Except for Direct Labor and Fringe Benefits.
- Permit costs are not reimbursable but may be accounted for as match share.
- Budget must NOT identify that CERRI funds will be spent outside United States or for out-of-country travel.
 - Only Match Funding can be used for these purposes.
- Include a separate set of budget forms for Subcontractors requesting more than \$100,000 of CERRI funds or more than 25% of total project funds.



Live Demonstration: General Instructions

- Review instructions for each worksheet and complete information requested.
- Do NOT delete sheets or rows.
- Only complete information for white cells; all other cells will be automatically filled.
- If you need more rows, copy an existing row and "insert the copied cells" between existing rows.
- Budget totals in grey cells will automatically populate from information in linked white cells.
- Do NOT fill out the DOE budget forms (blue highlighted sheets).
- Do NOT create new formulas in the tables.
- Spell out all acronyms used in the budget form.
- Budget number formats:
 - All unit costs and labor rates may be carried out to two decimal places.
 - All percentage rates (e.g., Fringe Benefits, Indirect Cost, and Profit), round to two decimal places of a percent (e.g., 25.12%).
 - All line-item totals are rounded up to the next whole dollar amount.
 - All other budgeted amounts must be in whole dollars.



Category Budget

Category Budget (see instructions)			
Name of Organization	Organization Name		
Cost Category	Energy Commission Reimbursable Share	Match Share	Total
Direct Labor	\$ -	\$ -	\$ -
Fringe Benefits	\$ -	\$ -	\$ -
Total Labor	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -
Subcontractors	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
total Other Direct Costs	\$ -	\$ -	\$ -
Indirect Costs	\$ -	\$ -	\$ -
Profit (not allowed for grant recipients)	\$ -	\$ -	\$ -
Total Indirect and Profit	\$ -	\$ -	\$ -
Grand Totals	\$ -	\$ -	\$ -
Amount of funds to be Spent in California**			
Percentage of Funds to be spent in California			

- Insert name of the organization (Prime Applicant or Subcontractor)
- Grey cells will self-populate, but “Amount of funds to be Spent in California” must be manually entered.
- Spent in California means:
 - 1) Funds in the “Direct Labor” and related categories (e.g., fringe benefits, indirect costs, profit) paid to individuals who pay California state income taxes for agreement work.
 - 2) Funds spent by out-of-state workers in California.
 - 3) Business transactions (e.g., supply and equipment purchases, leases, and rentals) with a business located in California.
- Payments to out-of-state workers or businesses do not count as “Funds Spent in California”.
- Prime Applicant’s “Spent in California” total should account for each subcontractor’s “Spent in California” total.
- Only “Energy Commission Reimbursable Share”, aka CERRI funds, count towards the “Funds Spent in California”.
- “Match Share” are funds contributed by the Prime Applicant, project partner, or other entity.
- Grand Totals will be the combined CERRI and Match funding allocated.



Match Funding

- Include cash or in-kind match share provided by the applicant, subcontractors, or other parties including sites that will be used in the proposed project.
- Match funding in Budget Forms (Attachment 05) must be consistent with Commitment Letter (Attachment 08) and all other application attachments.

Types of Match Funding :

1. **“Cash Match Share”**: Cash in hand funds in possession and reserved for the project.
2. **“In-Kind Match Share”**:
 - Value of personnel, goods, and services, including direct and indirect costs,
 - Documented and valued using GAAP and market rates.

Cash Match Share	In-Kind Match Share
\$ 12,000	\$ -
\$ -	\$ 26,000
\$ -	



Match Funds Guidance

- Do not include:
 - Any federally or CEC derived awards or funds (received, future, or contingent),
 - Future/contingent awards from other entities (public or private),
 - Cost or value of the project work site, or cost or value of equipment or materials not used to help meet the project's goals.
- E.g., federal funding from the Federal Emergency Management Agency (FEMA) and/or state funding from the CEC's Electric Program Investment Charge (EPIC) program cannot be used for match funding.
- Permit costs are non-reimbursable under this Agreement but can count as match share, except for University of California recipients.
- Match funds and CERRI Program funds cannot be used for any activities outside of the eligible activities listed in GFO-23-312r2's Solicitation Manual.



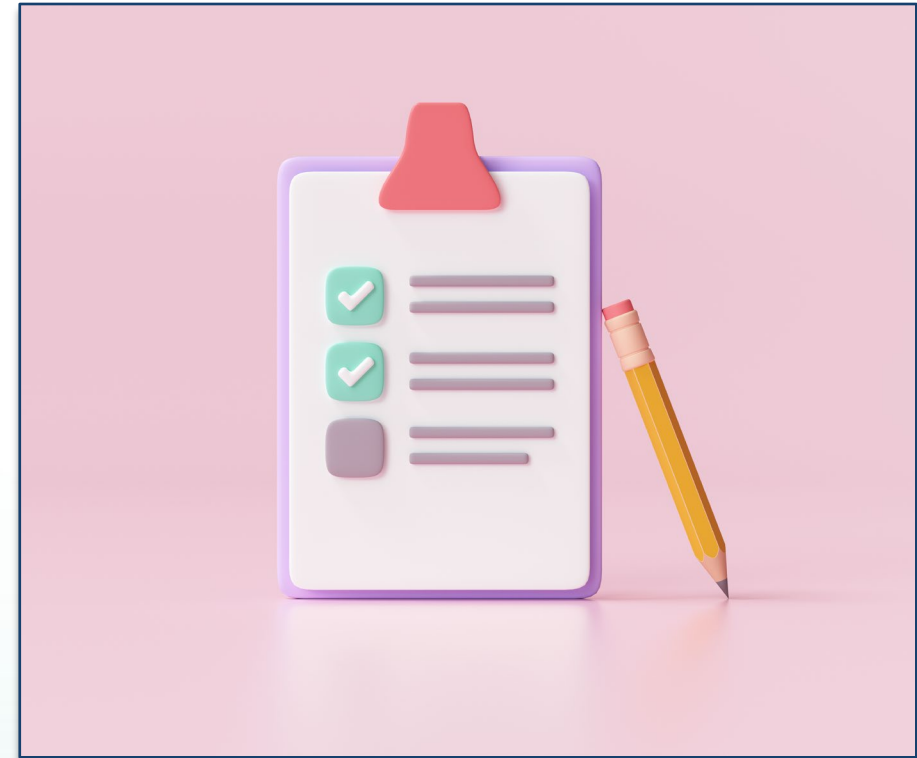
Preferred Match Share Budget Items

- **“Travel” category**
 - Use of match funds for travel is encouraged, as the CEC may not approve the use of its funds for such travel. CERRI funds are limited to lodging, any form of transportation and per diem rates.
 - If an applicant plans to travel to conferences, including registration fees, they must use match funds.
- **“Equipment” category**
 - Purchasing equipment with match funding is encouraged.
 - Grant recipients may continue to use equipment, if the use is consistent with the intent of the original agreement.
- **“Supplies” category**
 - Use match funds to purchase items like laptops, notebooks, or personal tablets is encouraged, as CERRI funds cannot be used for these purchases.



Match Funds for Environmental Review

- Prior to an Agreement Start Date, match funding for CEQA and NEPA environmental reviews can only be used after the Notice of Letter of Intent (NOLOI) to Fund is issued.
- Match funds for permitting and environmental review incurred after a NOLOI release but before agreement execution are at the **Applicant's own risk**.
- CEC is not responsible for an Applicant's match share costs if the grant is not approved, delayed, or if expenditures are not allowable.





Itemization of Expenses

- Budget worksheets (Direct Labor, Fringe Benefits, Travel, Equipment, Supplies, Subcontracts, Other, Indirect Costs & Profit) must include an itemization of expenses.
- General categories such as 'Community Engagement and Impacts Plan', 'System Related Materials', or 'General Project Tasks' are not acceptable budget items.
- Acceptable budget items must include a detailed description of each component of the system or task with:
 - justification of need,
 - basis of cost, and
 - number of units.
- Ensure that any budget item not explicitly connected to the project is very clearly justified in the box at the bottom of each budget category sheet.



Direct Labor (Unloaded)

- Direct Labor rates are treated as estimates; a grant recipient can invoice at higher rates if it is only invoicing for actual expenditures it has made.
- Ensure wages comply with federal Davis-Bacon Act and state prevailing wage requirements.





Direct Labor Explanation

	Task No.	Employee Name	Job Classification / Title	Maximum Labor Rate (\$ per hour)	# of Hours	Energy Commission Funds	Cash Match Share	In-Kind Match Share	Total	Rate Basis
1 →	1, 2, 6	Employee A [First Name, Last Name]	Project Manager	\$ 75.00	320	\$ 12,000	\$ 12,000	\$ -	\$24,000	Actual Salary
2 →	3, 4	Employee B [First Name, Last Name]	Electrical Engineer	\$ 65.00	400		\$ -	\$ 26,000	\$26,000	Actual Salary
	5	Employee C [First Name, Last Name]	Community Engagement Specialist	\$ 40.00	150	\$ 6,000	\$ -		\$ 6,000	Actual Salary
			3 ↑	4 ↑	5 ↑					

- Task No.:** Insert the Task No. from the Scope of Work (Attachment 03) that the job classification supports
- Employee Name:** Insert employee name. To be determined “TBD” is acceptable.
- Job Classification/Title:**
 - All personnel billed must fit within a classification.
 - TBD is never acceptable in the place of a job classification/title.
 - Potential job classifications/titles should be listed if they may be used during the life of the agreement.
 - All job classifications/titles must match how they will be listed on invoices.
- Maximum Labor Rate (\$ per hour):** Identify the maximum unloaded labor rates (before fringe benefits, indirect overhead, general & administrative, or any other indirect costs).
- # of Hours:** Identify the Maximum Total Hours Worked for each employee or job classification/title, even for those individuals listed as TBDs. All classifications must provide a maximum for Total Hours (decimals are ok).



Prevailing Wage Laws & Davis-Bacon Act



- Proposed wages in the grant recipient and subcontractor Budget Forms (Attachment 05) must comply with California prevailing wage laws and the federal Davis-Bacon Act.
- All laborers and mechanics employed by the recipient, subrecipients, contractors, or subcontractors in the performance of construction, alteration, or repair work worth more than \$1,000 on a project must be paid the same wage & fringe benefits as other projects in the location.
- Davis-Bacon Act and CA Prevailing Wage Law requirements must be incorporated into all subcontracts.

For more information about DBA provisions and clauses, visit the Department of Labor website at:
<https://www.dol.gov/agencies/whd/government-contracts/construction>, and
<https://www.dol.gov/agencies/whd/government-contracts/protections-for-workers-in-construction>.



Fringe Benefits

- **Fringe benefits** are allowances and services employers provide to employees as compensation, in addition to regular salaries and wages.
 - Examples: vacation, sick leave, medical and dental insurance, payroll taxes, unemployment benefit plans, and pension plans.
- Proposed Fringe Benefits rates are treated as estimates.
- Recipient can invoice at higher rates but only for the actual expenditures and costs.
- CEC will only reimburse fringe benefit costs which are allocable to the Fringe Benefit base costs reimbursed by the CEC.



Fringe Benefits Explanation

1	Fringe Benefit Base Description (Employee or Job Classification/Title)	Max. Fringe Benefit Rate (%)	Direct Labor Costs (\$)	Energy Commission Funds	Cash Match Share	In-Kind Match Share	4 Total
	All Classification	25.00%	\$ 56,000	\$ 4,800	\$ 3,600	\$ 3,900	\$ 12,300
2	Employee A [First Name, Last Name]	30.00%	\$ 24,000	\$ 3,600	\$ 3,600	\$ -	\$ 7,200
	Employee B [First Name, Last Name]	15.00%	\$ 26,000			\$ 3,900	\$ 3,900
	Employee C [First Name, Last Name]	20.00%	\$ 6,000	\$ 1,200	\$ -	\$ -	\$ 1,200

1. **Fringe Benefit Base Description:** the classification or employee listed in the Direct Labor sheet.
 - If using uniform rate, use "All Classifications" under base description for a uniform fringe benefit rate and complete only the top line. or
 - If using multiple rates, use additional lines to describe each fringe benefit rate by employee or classification.
2. **Max. Fringe Benefit Rate (%):** percentage of employee wage that cover costs of fringe benefits.
3. **Direct Labor Costs (\$):**
 - Align costs with those on the Direct Labor worksheet for each classification.
 - Match the total for Direct Labor Costs with the Grand Total for all Direct Labor (Energy Commission Funds and Match Share).
4. **Total = Fringe Benefit Costs = (Fringe Benefit Base's Direct Labor Costs) X (Fringe Benefit Rate).**



Fringe Benefits Options

Grant recipient will need to specify the fringe benefits rate option on Fringe Benefit sheet:

Option 1: Federally Approved Fringe Benefit Rate

- Recipients and subrecipients/contractors with a federally approved indirect rate can use this option.
- Provide a copy of the federal agency's approval letter with application.

Option 2: Fringe Benefit Rate Proposal

- If proposed for an award, the Recipient must provide an explanation of their fringe rate basis for DOE review during negotiations.
- In application, please complete row 33 on the Fringe Benefit sheet.

Fringe Benefit Rate Explanation: Required unless providing documentation of a federally approved fringe rate. Please use this box to list the elements that comprise your fringe benefits and how they are applied to your base (e.g. Direct Labor) to arrive at your fringe benefit rate in the below box.



Travel



- Applicants encouraged to use match funds to cover all travel costs.
- Budget must NOT identify CERRI funds for out-of-country travel. Only Match funding can be used for these purposes.
- CERRI funds are limited to lodging, any form of transportation (e.g., airfare, rental car, public transit, parking, mileage), and per diem rates at state rates.
- All other travel related costs, such as meals and incidental expenditures, must be covered by match funds.
- Match funds must be used for travel to conferences.
- All travel costs are reimbursed at state rates except in agreements between CEC & UCs or Federal Government.
- If awarded, all travel listed on agreement budget forms must obtain pre-approval from the CEC in accordance with terms and conditions.

CERRI Program Terms and Conditions are on the CERRI Program webpage under the Resources dropdown menu:

<https://www.energy.ca.gov/programs-and-topics/programs/community-energy-reliability-and-resilience-investment-cerri-program>

Current state travel rates can be found at: http://www.energy.ca.gov/contracts/TRAVEL_PER_DIEM.PDF



Travel Explanation

1 →	Organization Name															
2 →																
3 →	Task No.	Traveler's Name and/or Classification	Departure	Destination	Trip Purpose	No. of Days	No. of Travelers	Lodging per Traveler (\$)	Flight per Traveler (\$)	Vehicle per Traveler (\$)	Per Diam per Traveler (\$)	Basis for Estimating Costs	Energy Commission Funds	Cash Match Share	In-Kind Match Share	Total
	1,5,6	Project Manager, Community Engagement Specialist, Electrical Engineer	Sacramento, CA	Fresno, CA	Community and workforce development outreach & meetings	3	3	\$ 600	\$ 200	\$ 180	\$ -	CA state per diem	\$ -	\$ 2,400	\$ -	\$ 2,400
	3,4	Electrical Engineer	Oakland, CA	Fresno, CA	Visit to equipment manufacturer	2	1	\$ 400	\$ 180	\$ 100	\$ 120	Market pricing	\$ -	\$ 900	\$ -	\$ 900
	5,6	Community Engagement Specialist	Los Angeles, CA	Fresno, CA	Workforce development stakeholder meeting	1	1	\$ 250	\$ -	\$ 150	\$ 60	Current U.S General Services Administration (GSA) rate	\$ -	\$ 550	\$ -	\$ 550

1. Organization Name:

- Identify organization to which these budget forms apply.
- Subcontractor travel should be listed in the subcontractor travel sheet, not on the Prime Applicant's travel sheet.

2. Task No.: Insert the applicable Task No. from the Scope of Work (Attachment 03) that trip supports.

3. Traveler's Name and/or Classification: List the traveler's names and/or classifications.

4. Departure & Destination: Identify city or region and state.

5. Trip Purpose:

- Must state what this trip will accomplish. Do not simply list the name of the product or task name for the trip purpose.
- Travel to conferences must state the purpose of the trip, relevance to completing project task(s), and benefits to CA.



Equipment

- **“Equipment”** is an item with a unit cost of at least \$5,000 and a useful life of at least one year.
 - Items outside this definition should be included on the Supplies worksheet.
- **Purchasing equipment with match funding is encouraged**, as there are no disposition requirements at the end of the agreement for equipment bought with match funds.
- Typically, grant recipients may continue to use equipment purchased with CERRI funds if the use is consistent with the intent of the original agreement.
- Include vendor quotes for equipment exceeding \$50,000. This includes equipment items whose individual unit costs are lower than \$50,000 but the total for multiple units exceed \$50,000.



Equipment Explanation

1	2	3	4	5	6	7	8	9	10
Task No.	Description	Justification of Need	Basis of Cost	# Units	Unit Cost	Energy Commission Funds	Cash Match Share	In-Kind Match Share	Total
4	Pole-Mounted Reclosers	Automate fault isolation and reduce outage time in rural and fire-prone areas	Vendor quote - attached.	6	\$ 7,500	\$ -	\$ 58,000	\$ -	\$ 58,000
3,4	Underground Conductor Systems	Replace overhead lines in high-risk zones to reduce wildfire and storm vulnerability	Vendor quote - attached.	1	\$ 80,000	\$ 80,000	\$ 20,000	\$ 10,000	\$ 110,000
3	Surge Arresters and Fault Indicators	Enhance fault detection and equipment protection during voltage surges	Market rate.	20	\$ 1,000	\$ 20,000	\$ 3,000	\$ 2,000	\$ 25,000

- Task No.**
 - Insert the applicable Task No. from the Scope of Work (Attachment 03) that the equipment supports.
 - Multiple tasks may be identified.
- Description:** Ensure the description allows easy connection between the equipment, invoice documentation, and Scope of Work.
- Justification of Need:** Explain why is the equipment needed for the project.
- Basis of Cost:** What the proposed cost was based on (examples include quotes provided with application).
- # Units:** Insert number of units to be purchased.
- Unit Cost:** Insert the per unit cost of the equipment.
- Totals** on each line must equal # of Units multiplied by the Per Unit Cost.



Supplies

- “Supplies” do not meet the definition of Equipment.
- Food and drink are prohibited.
- Using match funds for laptops, notebooks, and/or personal tablets is required.
 - CERRI funds cannot be used for these purchases.
- Where appropriate and logical, Supply items may be grouped together.





Supplies Explanation

1	Task No.	Description	Justification of Need	Basis of Cost	# Units	Unit Cost	Energy Commission Funds	Cash Match Share	In-Kind Match Share	Total	
2	2	Insulated Tool Kits	Required for safe handling of energized equipment during upgrades	Market price	\$500	\$ 10	\$ 5,000	\$ 1,000	\$ -	\$ 6,000	4
3	3	High-Voltage PPE (gloves, suits)	For worker safety during installation work	Market price	varies	varies	\$ 6,400	\$ 800	\$ -	\$ 7,200	5
	4	Flame-Retardant Cable Markers	Prevent damage, improve labeling during undergrounding	Market price	\$200	\$ 15	\$ 3,000	\$ 500	\$ 250	\$ 3,750	6

1. Task No.

- Insert the applicable Task No. from the Scope of Work (Attachment 03) that the supplies' expense supports.
- Multiple tasks may be identified.

2. Description: Ensure clear connections between supply expenses, invoice documentation, and Scope of Work (Attachment 03).

3. Justification of Need: Explain why the supply expense needed for the project.

4. Basis of Cost: What the proposed cost was based on (examples include quotes provided with application).

5. # Units:

- Grouped items must be clearly and thoroughly described.
- Insert number of units to be purchased.
- Grouped items can use "varies" for the number of units and unit cost.
- E.g., various pipes and pipe fittings or various nuts and bolts.

6. Unit Cost: Insert the per unit cost of the equipment.



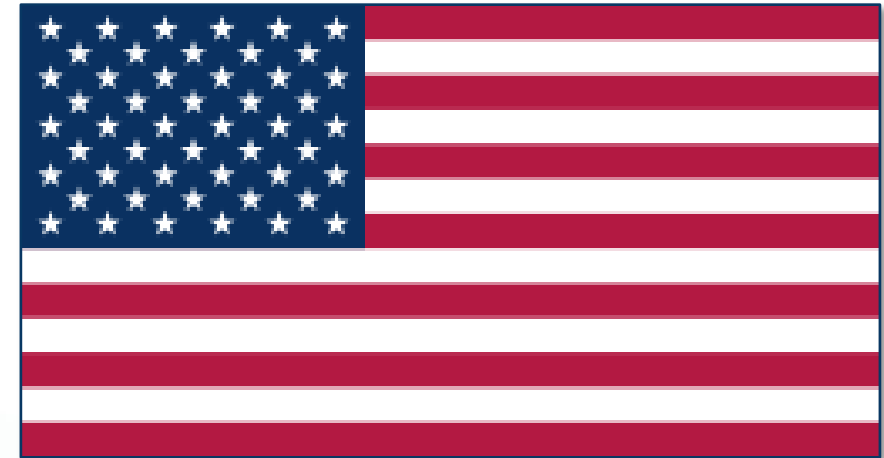
Build America Buy America (BABA)

CERRI funds may be used for infrastructure IF:

- All iron, steel, manufactured products, and construction materials are produced in the United States.
- Cost of U.S. sourced components must exceed 55% of the total cost of the product.

BABA Requirement does not apply to:

- Tools, equipment, and supplies removed before project completion (e.g., temporary scaffolding).
- Equipment and furnishings not integral or permanently attached to the project (e.g., movable chairs, desks, portable computers).





BABA Waiver Guidance

- Applicant may submit a waiver request based on the following justifications:
 - **Public Interest**, Buying domestically would be inconsistent with the public interest.
 - **Non-Availability**, The necessary materials are not produced in the United States in sufficient quantities or of a satisfactory quality.
 - **Unreasonable Costs**, Materials produced in the U.S. will increase the cost of the overall project by more than 25%.
- Applicants are **highly encouraged** to submit all waiver requests with their application package. The CEC cannot guarantee approval of a waiver.

BABA Waiver Requests can be submitted:

- By completing DOE's BABA Waiver Request template. **OR**
- In writing and include the following:
 - Waiver type (Public Interest, Non-Availability, or Unreasonable Cost);
 - Recipient name and Unique Entity Identifier (UEI);
 - A brief description of the project, its location, and the specific infrastructure involved;
 - Total estimated project cost, with estimated federal share and recipient match cost share breakdowns.

DOE's BABA Waiver Request Guidance: <https://www.energy.ca.gov/media/9023>

DOE's BABA Waiver Request Form Template: <https://www.energy.ca.gov/media/11634>



Buy America Resource

- Applicants can get help finding U.S. suppliers for the Buy America Requirement through the Manufacturing Extension Partnership National Network (MEPNN)'s supplier scouting services.
- MEPNN is a public-private partnership that aims to provide solutions to U.S. manufacturers and advance manufacturing.



Further information on MEPNN's supplier scouting services can be accessed at:
<https://www.nist.gov/mep/supply-chain/supplier-scouting>



Subcontractors vs. Vendors

Subcontractors/Subrecipients

- Entity receiving grant funds directly from the grant Recipient.
- Authorized by the prime applicant to decide how to conduct specific grant activities.
- Responsible for compliance with CERRI Program award requirements.

Vendors

- A person or entity that sells goods or services to the Recipient.
- Role is ministerial and does not involve discretion over grant activities.
- May not comply with all CERRI Program requirements, though similar requirements may apply for other reasons.

Table 1: Characteristics of Subcontractors and Vendors

Subcontractors/Subrecipients	Vendors
<ol style="list-style-type: none">1. Has its performance measured in relation to whether objectives of the CERRI Program were met.2. Provides match share funding contributions.	<ol style="list-style-type: none">1. Provides similar goods or services to many different purchasers;2. Normally operates in a competitive environment;3. Does not make project decisions.

Additional details on the definition and characteristics of subcontractors, subrecipients, and vendors can be found on CEC's Sub-to-Vendor Verification Form here: <https://www.energy.ca.gov/media/5967>. Note, not all characteristics need to be met to qualify.



Subcontractors Explanation

1 →	Task No.	Subcontractor Name/Organization	Subcontractor or Vendor Please select one from the dropdown menu.	Purpose & Basis of Cost	CA Business Certifications DVBE/ SB/MB/None	Energy Commission Funds	Cash Match Share	In-Kind Match Share	Total
2 →	1	Entity A [Legal Name] - Needs separate set of Budget Forms (Attachment 05)	Subcontractor	Community Based-Organization for community outreach & engagement, based on personnel hours 2022-2024 quotes for similar work attached	None	\$ 200,000	\$ 50,000	\$ 10,000	\$ 260,000
3 →	2	Entity B [Legal Name]	Vendor	Equipment Sourcing and delivery logistics, vendor quote - attached	DVBE	\$ 40,000	\$ -	\$ 10,000	\$ 50,000
	3	Entity C [Legal Name]	Subcontractor	Construction labor for installation, quote - attached	SB	\$ 60,000	\$ -	\$ 15,000	\$ 75,000

- Task No.:** Insert the applicable Task No. from the Scope of Work (Attachment 03) that the subcontractor/vendor supports.
- Subcontractor Name/ Organization:** Enter legal name for each entity.
 - Include all subcontractors with a direct contract to the organization, including those who need to submit their own budget forms.
 - Do not list subcontractors of subcontractors on the Prime Applicant's Budget Forms (Attachment 05).
 - Include a separate set of budget forms for Subcontractors requesting more than \$100,000 of CERRI funds. Applies to subcontractors that are "TBD".
 - If the entity is unknown and will be selected competitively after the agreement, the estimated budget amount must be listed.
- Subcontractor or Vendor:** Use the dropdown menu to select one for each item.
- Purpose & Basis of Cost:** Explain the purpose for the work and what the proposed cost was based on.
- CA Business Certification:** Enter whether the sub/vendor is a certified Disabled Veteran Business Enterprise (DVBE), Small Business (SB) or Micro Business (MB).

Website to verify certification status: <https://caleprocure.ca.gov/pages/PublicSearch/supplier-search.aspx?psNewWin=true>



Vendor & Equipment Quotes

- Include **vendor quotes** for the following:
 - a) Equipment items exceeding \$50,000. This includes equipment items whose individual unit costs are lower than \$50,000 but the total for multiple units exceed \$50,000.
 - b) Project related work with a total project costs amount to \$250,000 or more.
- Quotes are required for budget items where the vendor is unknown or listed as “to be determined” or “TBD”.
- If applicants are unable provide current quotes, they may use quotes from similar vendors contracted to perform comparable work listed in the budget.
- Projects are not locked into using the vendor from which they provide a quote.
- If current quotes are unavailable, Applicants may use:
 - Quotes from similar vendors contracted for comparable work or similar equipment.
 - Quotes must be from the last 3 years.



Other



- “Other” direct costs are direct cost items required for the project which do not fit clearly into other categories.
- Direct costs listed on the “Other” sheet should be excluded from the base amount used to calculate total indirect costs.
- Food and drink costs are prohibited.
- Examples: tuition, insurance, rental of meeting facilities, etc. which can be directly charged to the project and are not duplicated in indirect costs (overhead costs).



Other Explanation

1	Task No.	Description	Justification of Need	Basis of Cost	# Units	Unit Cost	Energy Commission Funds	Cash Match Share	In-Kind Match Share	Total	
2	3,4	Workforce Safety Training Program	Mandatory safety and electrical hazard training for grid hardening crews	Vendor quote - attached	1	\$ 10,000	\$ 10,000	\$ 2,000	\$ 1,000	\$ 13,000	4
3	3,4	Technical Certification Sponsorship	Sponsor certification (e.g., NESC, OSHA) for 15 local trainees in grid hardening work	Established cost	15	\$ 500	\$ 7,500	\$ 1,500	\$ 1,000	\$ 10,000	5
	5	Community Workforce Recruitment Events	Outreach and hiring events for workforce development in disadvantaged communities	Estimate per event (room, chairs, tables rental, flyers, and pens) - justification document attached	3	\$ 2,000	\$ 4,500	\$ 1,000	\$ 500	\$ 6,000	6

- Task No.**
 - Insert the applicable Task No. from the Scope of Work (Attachment 03) that the item supports.
 - Multiple tasks may be identified.
- Description:** Ensure the description allows easy connection between the item, invoice documentation, and Scope of Work.
- Justification of Need:** Explain why the other expense is needed for the project.
- Basis of Cost:** What the proposed cost was based on (examples include provided quotes with application).
- # Units:** Insert number of units to be purchased.
- Unit Cost:** Insert the per unit cost of the equipment.



Indirect Costs & Profit

- All indirect costs must be reasonable, project-allocable, and supported by documentation.
- CEC may request backup for reimbursed or match share costs.
- Indirect Costs and Profit rates proposed are considered capped and **may not change** during the agreement term.
- Profit **cannot** be claimed by the **prime recipient/applicant**.
- Must adhere to the Agreement Terms and Conditions, Generally Accepted Accounting Principles (GAAP) and the Office of Management and Budget (OMB) Circular or Federal Acquisition Regulations applicable.
- CEC expects to only reimburse indirect costs which are allocable to the indirect base costs reimbursed by the CEC.
- Match share expenditures are allowed to cover higher percentages of indirect costs.



Indirect Costs Explanation

1	Name of Indirect Cost	Application Rate	Indirect Cost Base Description	Indirect Cost Base Amount	Energy Commission Funds	Cash Match Share	In-Kind Match Share	Total
2	Provide ONLY Applicable Rates:							
3	Overhead Rate	10.00%	Applied to total direct cost (Direct Labor & Equipment)	\$ 249,000	\$ 11,800	\$ 13,100	\$ -	\$ 24,900
4	General & Administrative (G&A)	5.00%	Applied to total direct cost (Direct Labor, Travel, Equipment, Supplies, Subcontract)	\$ 654,800	\$ 21,620	\$ 11,120	\$ -	\$ 32,740
5	FCCM (Facilities Capital Cost of Money) Rate, if applicable	0.00%		\$ -	\$ -	\$ -	\$ -	\$ -
	OTHER Indirect Rate	0.00%		\$ -	\$ -	\$ -	\$ -	\$ -
	[Indirect Costs (As Applicable):]							
	[Overhead Costs]	\$0.00		\$ ---	\$ ---	\$ ---	\$ ---	\$ ---
	[G&A Costs]	\$0.00		\$ ---	\$ ---	\$ ---	\$ ---	\$ ---
	[FCCM Costs, if applicable]	\$0.00		\$ ---	\$ ---	\$ ---	\$ ---	\$ ---
	[OTHER Indirect Costs]	\$0.00		\$ ---	\$ ---	\$ ---	\$ ---	\$ ---
	Total:				\$ 33,420	\$ 24,220	\$ -	\$ 57,640

1. Name of Indirect Cost

- “Provide Only Applicable Rates,”
- “Indirect Costs (As Applicable).”

2. Application Rate

- Enter the maximum indirect cost rate to be charged during the approved term of the agreement.
- The indirect rate should be applied to both the CERRI Share and Recipient Cost Match.

3. Indirect Cost Base Description

- Specify the categories or cost items within the budget that indirect cost rate will be applied to.

4. Indirect Cost Base Amount

- Sum of the budgeted costs described in the indirect cost base description.

5. Total on each line must be less than or equal to: (Max. Application Rate) x (Indirect Cost Base Amount).

**In Addendum 03 Indirect Cost (As Applicable) sub table was removed.



Indirect Costs Options

Specify indirect cost rate option on row 30 in the “Indirect Costs & Profit” sheet in the Budget Forms (Attachment 05).

Option 1: Defense Contract Audit Agency or other Federally Approved Indirect Rate

- Recipients and subrecipients/contractors with a federally approved indirect rate can use this option.
- Provide a copy of the federal agency’s approval letter with application.

Option 2: De Minimis Rate

- May elect to receive a de minimis amount at a rate of 15% of Modified Total Direct Costs (MTDC).
- This option cannot be combined with any other indirect rate.

MTDC

- Include: Direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$25,000 of each grant.
- Excludes: equipment, capital expenditures, rental costs, tuition remission, scholarships and fellowships, and the portion of each subaward more than \$25,000.

A federally approved indirect rate agreement, or rate proposed (supported and agreed upon by DOE for estimating purposes) is required if reimbursement of indirect costs is requested. Please check (X) one of the options below and provide the requested information if it has not already been provided as requested, or has changed.

_____ An indirect rate has been approved or negotiated with a federal government agency. A copy of the latest rate agreement is included with this application, and will be provided electronically to the Contracting Officer for this project.

_____ There is not a current, federally approved rate agreement negotiated and available*.



Indirect Costs Calculation

- Explain total indirect costs calculation in the “Indirect Cost & Profit Sheet” on row 35 or with a separate attachment.
- Explanation should:
 - Identify all rates used in calculations.
 - Clarify the bases for each rate and how they were derived.
 - Provide totals for each calculation.
 - Include a grand total.

Additional Explanation (as needed): *IMPORTANT: Please use this box (or an attachment) to further explain how your total indirect costs were calculated. If the total indirect costs are a cumulative amount of more than one calculation or rate application, the explanation and calculations should identify all rates used, along with the base they were applied to (and how the base was derived), and a total for each (along with grand total).



Profit Explanation

1 →	Profit Rate	Profit Base Description	Profit Base Amount	Energy Commission Funds	Match Share	Total
2 →	7.00%	Fixed on total contract amount listed in Subcontractor category for Entity B	\$ 40,000	\$ 10,500	\$ -	\$ 10,500
3 →						
	Total:			\$ 10,500	\$ -	\$ 10,500

- 1. Profit Rate (Applies only to Subcontractors/Subrecipients)**
 - Subcontractor/subrecipient maximum profit rate is 10% of total subrecipient labor and costs.
 - Budget must NOT include any Prime Applicant and Grant Recipient profit.
- 2. Profit Base Description**
 - Specify the categories or cost items within the budget that the profit rate will be applied to.
- 3. Profit Base Amount**
 - Sum of the budgeted costs described in the profit base description.
- 4. Total** on each line must be less than or equal to: $(\text{Max. Profit Rate}) \times (\text{Profit Base Amount})$.



Q&A: Budget Forms (Attachment 05)

- **Use the raise hand feature in Zoom:**

- Zoom phone controls:

- *6 – Toggle mute/unmute
 - *9 – Raise hand



- Introduce yourself by stating your name and affiliation
 - Keep questions under 3 minutes to allow time for others

- **Type questions in the Q&A Box in Zoom:**

- Please provide name and affiliation
- Please keep questions related to application attachment presented in workshop



Commitment and Support Letter Form (Attachment 08)



Commitment and Support Letters Form (Attachment 08)

- Commitment letter commits an entity/individual to providing the service, site, or funding.
- A support letter is a document from an interested party that outlines their involvement in a project, expresses the level of support from relevant industry organizations, and describes potential assistance they may offer (such as funding or a deployment site) without committing to it.
- Signed letters required for applicants, partners, and third parties for application screening.
- May be submitted as PDF (2 pages max limit, not including cover page).
- Complete a cover page for each commitment and support letter.
- Letters must be signed by an authorized representative, and digital or scanned wet signature are acceptable.
- Letters not submitted by the deadline will not be reviewed or counted towards meeting the specified requirement.
- Encourage author of letters to state if they are a certified Disabled Veteran Business Enterprise (DVBE), Small Business (SB) or Micro Business (MB).
- **Commitment letters are required for:**
 1. CBOs and/or tribes identified in Budget Forms (Attachment 5) and Scope of Work (Attachment 03).
 2. Match funds listed in the Budget Forms (Attachment 5).
 3. Demonstration/deployment site.
 4. Project partners.



Cover Page

1. #[letter no.] of [total letters submitted] with legal name of applicant.
2. Select type of letter.
3. Select subject matter.
4. If Match Funding, select type of match provided.
 - “Cash in hand” funds in possession and reserved for the project.
 - In-kind match,
 - value of personnel, goods, and services, including direct and indirect costs.
 - Documented and valued using GAAP and market rates.
5. Include contact information of author of letter.

1 →	Letter of Commitment/Support			# __ of __ for	[Insert Applicant's Name]
2 →	Type of Letter	<input type="checkbox"/> Commitment	<input type="checkbox"/> Support		
3 →	Commitment Letter Subject Matter <i>(select one or more as appropriate)</i>	<input type="checkbox"/> Match Funding <input type="checkbox"/> Project Partner	<input type="checkbox"/> Pilot Test/Demonstration/ Deployment Site		
4 →	Type of Match Funding <i>(if applicable)</i>	<input type="checkbox"/> Cash in hand <input type="checkbox"/> Equipment <input type="checkbox"/> Materials <input type="checkbox"/> Information technology services	<input type="checkbox"/> Travel <input type="checkbox"/> Subcontractor costs <input type="checkbox"/> Contractor/project partner in-kind labor costs <input type="checkbox"/> Advanced practice costs		
5 {	Author of Letter (name and title)				
	Phone Number and Email Address of Author				
	Address of Author (city, state, and zip code)				



CBO and/or Tribal Partnership



- Applicants must partner with a Community-Based Organization (CBO) and/or tribe to be eligible for funding.
- The CBO or tribal partner must be clearly identified and compensated in the project's budget.
- The CBO or tribal partner must submit a commitment letter to work with the eligible entity for the full duration of the project.



CBO and/or Tribal Commitment Letter

[Community Based Organization (CBO) or Tribe Letterhead]

[Date]

RE: Community-Based Organization/Tribal Partner Commitment Letter for [Project Title] – CERRI Program (GFO-23-312r2)

Dear California Energy Commission,

On behalf of [CBO or Tribal Entity Name], I am writing to express our full commitment to serve as a [community-based organization (CBO) / tribal partner] for the proposed project titled "[Project Title]", submitted by [Applicant Organization Name] under the CERRI Program – Grant Funding Opportunity GFO-23-312r2.

Partner Contribution Details:

- **Organization Name:** [CBO/Tribal Entity Name]
- **Type:** [CBO / Federally Recognized Tribe / California Native American Tribe / Tribal Organization]
- **Primary Contact:** [Name, Title, Email, Phone]
- **Contribution to the Project:** We commit to actively participate in the project through the following means:
 - Supporting community outreach and engagement activities;
 - Advising on the development and implementation of a Community Engagement and Impact Plan;
 - Helping ensure that the voices and needs of impacted residents are reflected in the project's design and execution;
 - Participating in community input workshops and educational events related to grid reliability and resilience;
 - Providing cultural or regional context to ensure project success within the community;
 - [Other relevant contributions specific to your organization's role].

We understand that our contribution will be recognized in the project budget (Attachment 05), and we will be compensated accordingly for our time and services.

We believe this project has the potential to significantly benefit the [name of community, e.g., "the residents of [Community Name] in [County/Tribal Region]"], particularly in advancing equitable energy resilience and reducing the impacts of electrical outages on vulnerable populations.

We are committed to collaborating closely with [Applicant Organization Name] and the California Energy Commission to ensure the successful delivery of the project and equitable distribution of its benefits.

If additional information is needed, I may be reached at [Phone Number] or [Email Address].

Sincerely,

[Authorized Representative Name]

[Title/Position]

[Organization Name]

[Phone Number]

[Email Address]

[Signature – digital or scanned wet signature acceptable]

- Community-based organizations (CBOs) and/or tribes partnered with the project, must submit a commitment letter signed by an authorized representative that outlines their planned contribution.
- CBOs and/or tribes identified in the application's Budget Form (Attachment 05) and Scope of Work (Attachment 03) must provide a commitment letter signed by an authorized representative that outlines their planned contribution.
- Letters should align with Scope of Work and Budget Forms (Attachments 03 and 05).



Site Commitment Letter

[Applicant/Organization Letterhead]

[Date]

RE: Site Commitment Letter for [Project Title] – CERRI Program (GFO-23-312r2)

Dear California Energy Commission,

I am writing on behalf of [Site Owner Name], the authorized representative of the site located at:

[Site Street Address]

[City, State, Zip Code]

[Assessor's Parcel Number (APN), Tract/Plot Map ID, or Other Site Identifier]

We understand that [Applicant Organization Name] is submitting an application under the Community Energy Reliability and Resilience Investment (CERRI) Program – Grant Funding Opportunity GFO-23-312r2.

Through this letter, we formally commit to providing access to the aforementioned site for the full duration of the proposed project to conduct all planned activities, including but not limited to:

- Installation and/or construction of equipment related to grid reliability and resilience (as outlined in the application),
- Use of site infrastructure, facilities, and property as required by the project,
- Any necessary permitting, utility coordination, and access for California Energy Commission (CEC) staff or their designees, if applicable.

This commitment confirms that the site is available for the proposed activities throughout the project period and that we support its use as described in the application materials (including Attachments 01, 06, and 07).

We acknowledge the importance of this project in contributing to the energy resilience and reliability goals of California, and we look forward to collaborating with the applicant and the California Energy Commission in this endeavor.

Should there be any changes in site access or conditions during the project, we will notify the applicant immediately and coordinate accordingly.

If you have any questions or require further documentation, please do not hesitate to contact me at [Phone Number] or [Email Address].

Sincerely,

[Name of Authorized Representative]

[Title/Position]

[Site Owner or Organization Name]

[Phone Number]

[Email Address]

[Signature – digital or scanned wet signature acceptable]

- Projects that involve equipment deployment or construction activities need a site commitment letter for the project.
- Must be signed by an authorized representative of the proposed site.
- Application's site commitment letter should:
 - Identify the location of the site consistent with ECAMS and Attachments 01, 06, and 07.
 - If third party is a site host, letter should commit to executing a site host agreement and providing the site if grant awarded.
 - If the Applicant is the site host, they must include a site commitment letter(s), but they are not required to submit a site host agreement.



Match Commitment Letter

[Entity Letterhead – Match Contributor]

[Date]

RE: Match Funding Commitment Letter for [Project Title] – CERRI Program (GFO-23-312r2)

Dear California Energy Commission,

On behalf of [Entity Name], I am pleased to submit this **commitment letter** to provide match funding in support of the proposed project titled "[Project Title]", submitted by [Applicant Organization Name] under the Community Energy Reliability and Resilience Investment (CERRI) Program – Grant Funding Opportunity GFO-23-312r2.

Match Commitment Details:

- **Match Funding Amount:** \$[Dollar Amount]
- **Match Type:** [Cash / In-Kind (or both)]
- **Availability:** The match funding will be available for the full duration of the project, from anticipated start to completion.
- **Funding Source(s):** [List source(s) of match funds – internal budget, non-federal grant, operational funds, etc.]
- **Use of Match Funds:** The committed match funding will be used for [briefly describe—e.g., labor, equipment, permitting, materials, outreach, etc.].

We affirm that this match commitment:

1. Is not derived from any federal source or CEC funding (past, present, or pending),
2. Is available and reserved specifically for this project, not committed elsewhere,
3. Meets the eligibility and documentation requirements outlined in the solicitation manual,
4. Includes a strategy to replace the funds if they are significantly reduced or lost. In the unlikely event of such a scenario, [Entity Name] will replace the match funding from [describe strategy—e.g., reserve funds, alternate internal budget, external funding source, etc.].

Should the project be selected for funding, we look forward to collaborating with [Applicant Name] and the California Energy Commission to ensure the success of this important initiative to enhance grid reliability and community resilience.

If you have any questions or need additional documentation, please feel free to contact me at [Phone Number] or [Email Address].

Sincerely,

[Authorized Representative Name]

[Title/Position]

[Organization Name]

[Phone Number]

[Email Address]

[Signature – digital or scanned wet signature acceptable]

- For each entity (including the **Prime Applicant**) that is committing match funds, Applicants must submit a **match funding** commitment letter which includes:
 - Source of funds,
 - Justification of amount (in-kind),
 - Commitment to availability of funds,
 - Strategy for replacing lost funds.
- Any match pledged in an application must be consistent across commitment letters and other forms.
- If the amounts listed in an application are inconsistent, the total amount pledged in the signed commitment letter(s) will be considered for match funding points.



Project Partner Commitment Letter

[Partner Organization's Official Letterhead]

[Date]

RE: Project Partner Commitment Letter for [Project Title] – CERRI Program (GFO-23-312r2)

Dear California Energy Commission,

I am writing to confirm that [Partner Organization Name] is committed to actively participating in the proposed project titled "[Project Title]", submitted by [Applicant Organization Name] under the Community Energy Reliability and Resilience Investment (CERRI) Program (GFO-23-312r2).

Role and Contribution to the Project

[Partner Organization Name] will contribute to this project by:

- [Briefly describe the contributions—e.g., “providing technical support in system modeling,” “offering staff time for data analysis,” “hosting engagement events,” or “supporting communications and public outreach.”]
- [If relevant, include any tools, platforms, space, or expertise that will be shared.]

We understand that while we are not receiving CERRI funds or providing formal match funding, our involvement is a key part of the project's success and impact. We are committed to making the above contributions throughout the project duration.

Authorized Commitment

This letter serves as a firm commitment from our organization to provide the described support for the full duration of the project, should it be awarded funding.

We are proud to support [Applicant Name] in this important effort to enhance community energy reliability and resilience and look forward to contributing to its success.

Please feel free to contact me at [Phone Number] or [Email Address] for any additional information or documentation.

Sincerely,

[Name of Authorized Representative]

[Title/Position]

[Partner Organization Name]

[Phone Number]

[Email Address]

[Signature – digital or scanned wet signature acceptable]

- Partners must submit commitment letters that include:
 - Role in the project,
 - Commitment to making the contribution.
- Letters are still required for partners that are making contributions other than match funding and are not receiving CERRI funds.
- Letters can also detail the reliability, resilience, community, or workforce benefits of the project.



Support Letters (Attachment 08)

[Supporter's Official Letterhead]

[Date]

RE: Support Letter for [Project Title] – CERRI Program (GFO-23-312r2)

Dear California Energy Commission Review Committee,

I am writing on behalf of [Organization or Individual Name] to express my strong support for the proposed project titled "[Project Title]", submitted by [Applicant Organization Name] under the Community Energy Reliability and Resilience Investment (CERRI) Program, GFO-23-312r2.

Our Interest or Involvement

As a [brief description of organization or individual, e.g., "regional hospital serving a priority community," "nonprofit focused on emergency preparedness," or "local business impacted by outages"], we have a direct interest in seeing this project succeed. The project will [briefly describe key benefit(s), e.g., reduce power outages, improve energy resilience, strengthen community preparedness, etc.].

Extent of Support and Relevance to the Community

We support this initiative because it will:

- [List 1–2 relevant community or system benefits, e.g., "enhance local grid stability," "improve service continuity for vulnerable populations," etc.]
- [Optional: Describe prior collaborations or familiarity with the applicant's work or community engagement efforts.]

Intended Support (Nonbinding)

Although we are not providing match funding or formal commitments, we are prepared to support this project in the following ways:

- [Examples: attending community meetings, providing input on outreach materials, sharing information with our networks, offering feedback during implementation, etc.]

We commend [Applicant Name] for prioritizing community-centered solutions and respectfully request the California Energy Commission give full consideration to this application.

Please feel free to contact me at [Phone Number] or [Email Address] for further information.

Sincerely,

[Name of Authorized Representative]

[Title/Position]

[Organization Name]

[Phone Number]

[Email Address]

[Signature – digital or scanned wet signature acceptable]

Support Letters are optional, but encouraged:

- Details an entity or individual's support for the project.
- Letters that are not submitted by the application deadline will not be reviewed and counted towards meeting the requirement specified.

May include support letters from project stakeholders that:

1. Describes the stakeholder's interest or involvement in the project;
2. Indicates the extent to which the project has the support of the relevant community; and
3. Describes any support it intends (but does not necessarily commit) to provide for the project.



Q&A: Commitment Letters (Attachment 08)

- **Use the raise hand feature in Zoom:**
 - Zoom phone controls:
 - *6 – Toggle mute/unmute
 - *9 – Raise hand
 - Introduce yourself by stating your name and affiliation
 - Keep questions under 3 minutes to allow time for others
- **Type questions in the Q&A Box in Zoom:**
 - Please provide name and affiliation
- Please keep questions related to application attachment presented in workshop





Application Support & Resources



Application Technical Assistance

‘Soft’ Technical Assistance (TA): Review of proposed project activities, application submission completeness and compliance, and opportunities to ask questions on a first-come, first-served basis.

Support Provided:

- Review application for completeness and compliance with project requirements.
- Review eligibility of proposed project activities.
- Provide clarification on whether proposed project costs can be funded by CERRI or match funds.
- Assisting applicants in identifying necessary federal forms, waivers, and documents.

How to Request Assistance:

- Contact CERRI@energy.ca.gov during application period.
- Include the name of a primary contact and a brief description of the assistance required.



Key Dates for Application Support

Activity	Date **
Distribution of Q&A Set 1	June 20, 2025
Deadline to Submit Questions for 2nd Q&A Period	July 11, 2025
Anticipated Distribution of Q&A Set 2	Week of July 21, 2025
Deadline for Technical Assistance Requests	July 25, 2025, 5:00 p.m.
Deadlines for Administrative Support & ECAMS Support Requests	August 29, 2025, 5:00 p.m.
Deadline to Submit Applications	August 29, 2025, 11:59 p.m.

** Pacific Standard Time or Pacific Daylight Time, whichever is being observed.



Questions and Answers

- **Use the raise hand feature in Zoom:**

- Zoom phone controls:

- *6 – Toggle mute/unmute
 - *9 – Raise hand



- Introduce yourself by stating your name and affiliation

- Keep questions under 3 minutes to allow time for others

- **Type questions in the Q&A Box in Zoom:**

- Please provide name and affiliation

- Please keep questions related to application attachment presented in workshop



Application Support & Resources

Application Submission Support:

- Questions only related to submission of applications in the ECAMS system may be submitted to ECAMS.SalesforceSupport@energy.ca.gov before August 29, 2025, at 5:00 p.m. PT.
- ECAMS Resources Webpage: <https://www.energy.ca.gov/funding-opportunities/funding-resources/ecams-resources>

Administrative Support

- For administrative questions not related to the ECAMS system, please contact the Commission Agreement Officer (CAO) Laura Williams at: laura.williams@energy.ca.gov

CERRI Program

- Webpage: <https://www.energy.ca.gov/programs-and-topics/programs/community-energy-reliability-and-resilience-investment-cerri-program>
- GFO Webpage: <https://www.energy.ca.gov/solicitations/2025-05/gfo-23-312r2-round-2-community-energy-reliability-and-resilience-investment>.
- Docket: 22-ERDD-01 <https://efiling.energy.ca.gov/Lists/DocketLog.aspx?docketnumber=22-ERDD-01>



Stay Up to Date!

- Visit the CERRI Program webpage at: <https://www.energy.ca.gov/programs-and-topics/programs/community-energy-reliability-and-resilience-investment-cerri-program>
- Please subscribe to the “Community Energy Reliability and Resilience Investment (CERRI) Program” subscription list to keep up to date!
- Important updates are distributed via email and posted to the CERRI Program docket (22-ERDD-01).

Community Energy Reliability and Resilience Investment (CERRI) Program

Community Energy Reliability and Resilience Investment (CERRI) program will fund projects across California that increase community energy resilience and reliability, advance state energy and climate goals, improve energy justice and equity, and create good-paying jobs.

CONTACT

Community Energy Reliability and Resilience Investment (CERRI) Program
CERRI@Energy.ca.gov

3/20/24, 4:19 PM

California Natural Resources Agency



California Energy Commission

Subscribe to receive updates and information on news, programs, and events from the California Energy Commission.

Research and Development Topics

Email

Check the topics you are interested in, then click submit button on the bottom of the page.

- ☐ California Tribal Energy Resiliency Alliance (C-TERA)
- ☐ Carbon Removal Innovation Support Program (CRISP)
- ☐ Clean Hydrogen Program
- ☐ Climate Innovation Program
- ☒ Community Energy Reliability and Resilience Investment (CERRI) Program
- ☐ Electric Program Investment Charge (EPI) Program
- ☐ Energy Research and Development
- ☐ Food Production Investment Program
- ☐ Industrial Decarbonization and Improvement of Grid Operations (INDIGO)
- ☐ Long Duration Energy Storage (LDES)
- ☐ PIER Pgm. - Residential and Commercial Bldgs. Program Area

☐ By checking this box, you consent to our [data privacy policy](#).



Workshop Feedback Survey



[Take our Survey!](#)



Thank You!

Contact CERRI@energy.ca.gov for any questions related to the CERRI Program.



Davis-Bacon Act Compliance



Grant recipients must comply with all DBA requirements, including but not limited to:

- Include written acknowledgment of DBA and CA prevailing wage requirements
- Ensuring wage determinations and Davis-Bacon clauses are flowed down to applicable subcontracts.
- Ensure grant recipient and subcontractor compliance with Davis-Bacon labor standards.
- Cooperate with Department of Labor representatives during inspections and investigations.
- Notify the CAM of all labor standards issues as defined in 29 CFR § 5.7.

For more information about DBA provisions and clauses, visit the Department of Labor website at:
<https://www.dol.gov/agencies/whd/government-contracts/construction>, and
<https://www.dol.gov/agencies/whd/government-contracts/protections-for-workers-in-construction>.